

Summer Language Holidays Ebernburg

Welcome to International Projects! We wish you a pleasant, exciting and fun-filled stay in our Junior Summer Camp. These travel documents will help you to get a general overview of your upcoming trip.

Parental Consent Form

For all students aged under 18 years old.

Please fill out the form as soon as possible, at least 7 days prior to arrival.

We are gathering this information in order to look after your child in the best way so they can enjoy the most positive experience during their stay with us. Please answer all questions as fully as possible.

This form should take 5 to 10 minutes to fill out.

Please use the link below and QR code to fill out the parental consent form:

<https://forms.office.com/e/ww3kF2HTx3>



Independent Arrival

If you decide on the Independent Arrival option, you must be accompanied by your parent/or legal guardian. We expect you on your arrival day between 3 pm and 5 pm in the Castle Ebernburg. Your supervisors will welcome you.

On arrival, please present your voucher. Then you will receive your IP Welcome Pack which includes information as well as the activity programme. In the evening there is a Welcome Meeting where you will receive more detailed information on your stay.

Arrival by Car

Some students are taken to Ebernburg by their parents by car. If you enter the address into your navigation system, please use the following address:

IP Ebernburg; Burg Ebernburg, 55583 Bad Kreuznach, Germany

Individual Transfer

Arrival and departure transfers can be provided as an additional service from/to

- Frankfurt International airport (arrivals/ departures: 10 am to 7 pm)
- Frankfurt main station

Our Meet & Greet Service will wait for you and take you directly to your course centre. On your departure day, please make sure you leave Ebernburg with enough time to be at the airport or train station to check-in on time.

Please don't hesitate to ask for our **Unaccompanied-Minors-Service**, if you're looking for a supervised pick-up and check-in.

If you book an Unaccompanied-Minors-Service with your airline, please make sure to confirm the service for unaccompanied minors with us as well.

Please let us know at least two weeks in advance your exact time of arrival and your flight or train details, so that we know when to expect you.

Meeting point at the airport: At the exit of the baggage reclaim area in the public arrival hall of each terminal, our taxi driver or one of our IP staff members will be waiting for you with an IP T-shirt on and/or a sign, to pick you up. In case you can't find anyone, please contact the emergency number which should be in your wallet and wait for further instructions.

Meeting point at HBF (Frankfurt Main Station): Please leave the platform to the main building and find the centrally located **Info Point** where the taxi driver or one of our IP staff members will be waiting for you with an IP T-shirt on and/or a sign, to pick you up. In case you can't find anyone please contact the emergency number which should be in your wallet and wait for further instructions.

Low Budget Transfer

We also offer a Low Budget transfer from/to Frankfurt Airport/ Ebernburg. Transfers will be provided by public transport or well-known taxi companies. Fly into Frankfurt Airport between 10:00 and 15:00, for non-European students we recommend arriving before 14:00 on the day of arrival and our Meet & Greet Service will be waiting for you at the terminal and will accompany you to your transfer service. Together you will take the train or a coach or taxi shuttle which will depart from Frankfurt Airport, or a nearby pick up station, between 17:00 and 18:00.

Meeting point at the airports: At the exit of the baggage reclaim area in the public arrival hall of each terminal a taxi driver or one of our IP staff members will be waiting for you with an IP T-shirt on and/or a sign to pick you up. In case you can't find anyone please contact the emergency number which should be in your wallet and wait for further instructions.

On the day of departure, you will be brought to Frankfurt Airport at about 11:00 – so please book your flight after 13:00. A staff member will help you to your terminal and check you in.

If you book an Unaccompanied Minors service with your airline, please request our Unaccompanied Minors service. The Low Budget Transfer is only available on the indicated arrival and departure days.

Departure

We would like to ask you to leave your room and check-out in the morning. If you have booked a transfer with us, the IP team will provide you with information regarding your exact departure time. If you are being picked up directly, your parents are expected to pick you up between 10 am and 12:00 noon in Ebernburg.

Luggage and Immigration Regulations

One piece of check-in luggage is allowed per passenger. Usually, 20kg but please check with your airline directly about the individual allowance. Additionally, you can bring one piece of hand luggage, e.g., a backpack or a handbag (depending on the airline 7-10kg). Below you will find a list of things which could be useful when preparing your suitcase:

- ✓ Trousers, T-shirts, pullovers, etc.
- ✓ Rain jacket / small umbrella
- ✓ Comfortable walking shoes /closed shoes
- ✓ Swimsuit and beach towel
- ✓ Big towel (for swimming)
- ✓ Sun cream / hat
- ✓ Toiletries bag with items for your personal hygiene

Things that must be in your hand luggage:

- ✓ your **passport** (either a child ID with a photograph, your ID or Passport)
- ✓ your visa* (if needed)
- ✓ your health insurance card
- ✓ all important telephone numbers
- ✓ The below emergency contact card
- ✓ important medication (if needed)

Please remember that you may need an adaptor in Germany for the power plugs.

Please print and keep safely in your wallet or phone case the below card with the school details and emergency phone number:

Student's name:.....

IP International Projects Ebernburg

Burgweg 1
55583 Bad Kreuznach
Germany
0049 (0) 157 80 50 75 00



europa
school of english



international projects
ip
language courses abroad

Entry into Germany

EU/EEA/Swiss/UK nationals can come to Germany as a tourist without needing a visa. Students can arrive at the border and either show their passport or Identity Card (for EU and Schengen country nationals only).

We want to make you aware, that you and your parents are responsible for obtaining a visa for Germany as well as the transit countries, if there are any. Find more information here whether or not you may need a visa <https://www.auswaertiges-amt.de/de/service/visa-und-aufenthalt/staatenliste-zur-visumpflicht/207820>

Note: Make sure that you have all identification documents ready, as you might have to identify yourself at passport control promptly.

Accommodation in Ebernburg

Our English and German summer courses take place in a real medieval hill castle overlooking the beautiful city of Bad Kreuznach. Situated between historic towns like Mainz, Bingen am Rhein, Rudesheim and Frankfurt, the small village of Bad Münster am Stein is perfect for younger students. You will stay in a 2-4-bedded ensuite room with private facilities in your room.

Bedlinen in your accommodation is provided. Please bring your own towels for indoor use and for swimming. The bedrooms and the bathrooms are cleaned regularly; therefore, please keep your room in a good state. Washing machine and dryer are accessible for our team. We offer a laundry service regularly.

Please note: mobile phone reception at the castle is not great in case you can't get hold of anyone via the emergency phone, please send a message as a text or WhatsApp.

Deposit

When checking in we kindly ask you to pay a deposit of 50 € for damages caused by you during your stay or for lost room keys. In these cases, the deposit will then be used to pay the damages.

If you do not cause any damages or lose your key, the deposit will be returned at the end of your stay.

Meals: Breakfast, lunch and dinner are provided in the dining room.

Breakfast includes cereals, rolls, bread, butter, jam, cheese, meat, juice, milk, hot chocolate and tea. Lunch always consists of a starter, a main dish and a dessert. Dinner includes bread, cheese, meat, salad, a warm side dish and sometimes a warm meal.

Drinks: During breakfast, there are various drinks on offer, for lunch and dinner we will provide you with water and tea.

In our **Fruit'n'Fit Corner** in the IP Ocean Lounge, you can always find water and various kinds of fruit. Further drinks can be bought. Please clear away your dishes after your meal and clean the table before leaving.

Dietary Requirements

If you have booked any special dietary requirements with us, please inform our members of staff on arrival so the kitchen can provide alternatives.

It is usual in Germany to offer tap water during mealtimes. Outside mealtimes you can help yourself to water and fruit which are available to you in our IP Ocean Lounge.

Placement Test

We ask every student to do a placement test as soon as possible, at least 7 days prior to arrival. This test is **ESSENTIAL** for your placement in the right English or German class, thus giving you the best possible chance of success in your English or German language learning. The online test is designed to be convenient and flexible, allowing you to complete it at a time that suits you best. It ensures you're positioned in a class that matches your abilities from your first day.



On arrival and commencement of lessons, our dedicated teachers will conduct **comprehensive observations** during your first day of classes. Specifically focusing on **speaking skills**, these observations will provide valuable insights into your real-time language abilities and interaction in a classroom setting. The **speaking component** score obtained from the classroom observations will be combined with the results of your **online placement test**. This comprehensive approach ensures a **holistic evaluation** of your language

skills. Based on this combined assessment, you will be placed in an **even more suitable English** or **German language level** that aligns perfectly with your proficiency from your second day onward.

If you forget to complete the test beforehand, don't worry – you'll join a **mixed-level testing group** on your first day, with the opportunity to take the test during your initial lesson and spend the day in this group for the teacher to conduct comprehensive observations focusing on speaking skills. Based on this combined assessment, you will be placed in a **suitable English** or **German language level** that aligns perfectly with your proficiency from your second day onward.

For the best results, please complete all three parts of the test by yourself in a quiet setting. Each part should take no more than 10 minutes, with the entire test totalling a maximum of 30 minutes.

Before you start, make sure your headphones/earphones/speakers are working as you will have to listen to a few recordings in the last part of the test.

<p>German Language Test Link: https://forms.office.com/e/3mhsYFRs59</p> 	<p>English Language Test Link: https://internationalprojects.start.page/</p> 
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Language Courses

- ✓ On the first day of school, your first lesson starts at 9 am.
- ✓ Our courses encompass listening and reading comprehension, grammar, and conversation. Dynamic instruction from (usually) more than one teacher a day with varying methods ensures a well-rounded

learning journey. Topics rooted in local culture and everyday life enrich your learning, complemented by intercultural insights gained from collaborating with students worldwide.

- ✓ If you feel that you are in a level that is too easy or too difficult, please talk to your teacher or supervisor.
- ✓ Your teachers are dedicated professionals and carefully chosen to provide a positive and stimulating learning environment. You will be provided with teaching materials such as a Notebook (for English course only), folder, paper, pen, and copies.
- ✓ At the conclusion of your journey, you'll receive a **certificate** that reflects your learning triumphs. This tangible testament to your dedication and progress stands as a reminder of your accomplishments.
- ✓ According to prior agreement with your teacher, you are allowed to bring your Laptop/Tablet to the lessons and use them for the internet-based exercises. International Projects is not liable for damage or loss of your electronic equipment.
- ✓ Once a week you will be taking part in a project unit (ca. 8 lessons) where you will get the chance to work on your language skills and other personal and methodical competences

Intensive English or German Course (20 x 45 minutes / week)

- ✓ Classes are normally held Monday to Friday from 9:00 to 12:30.
- ✓ The first three lessons are aimed at specific language aspects: grammar mastery, vocabulary, reading and listening comprehension, and interactive speaking practice. With a focus on enhancing your speaking and listening skills, we're dedicated to nurturing confident communication and breaking inhibitions.
- ✓ The fourth lesson is devoted to project-based learning, group dynamics, writing finesse, and public speaking prowess.

Your Supervisors

Your IP Supervisors are young people who enjoy working and traveling with kids and teens and have undergone extensive training with IP. They put together the activity programme and are always available for questions and

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advice. If there is something you are not satisfied with, please feel free to talk to your supervisor in order to resolve the reason for your discomfort. During the daily assemblies (Monday – Friday) the upcoming programme will be explained and in the daily *Time to Talk* (TTT) you have the chance to talk about potential problems or questions in a smaller group with your designated IP Supervisor.

All students under the age of 16 participate in a compulsory programme with a wide range of activities. They are not allowed to leave the campus without staff members- even if their parents give them permission to do so. There is the option of choosing free time in pairs or groups as an afternoon activity on the supervised campus. Please see our IP Rules & Regulations section for more information.

Activity Programme

Our IP staff members represent very different profiles and skills to make your stay unforgettable. They create an interesting and diverse activity programme for you. Each afternoon there is at least one programmed activity which can include sports, workshops, games, walks or excursions. In the evening there can be parties, movie nights or IP's got Talent shows – wait and see! Most of the activity programme as well as the lessons take place in the castle. The central meeting point of the IP Ebernburg is the IP Ocean Lounge. There you can relax, listen to music, enjoy a snack or a drink, chat with your friends and supervisors and plan your day.

During your first week you have one full day trip included. If you stay more than one week you will have two additional full day excursions per week. **Most of the excursions are organised by public transport (Train).** In your IP Welcome Pack which you receive upon your arrival in Ebernburg, you will find a detailed programme for your stay.

Pocket Money

As you have included almost everything already in your travel price, you only need a bit of pocket money for additional drinks, little snacks, post cards, some souvenirs, etc. Experience shows that 20 to 30 Euros per week should be sufficient.

There is no safe available in Ebernburg. However, you can **store your valuables with the IP team**. If desired, our team can also keep a pocket money account for you. International Projects will not be liable for any stolen or lost valuables or money.

Social Media

IP International Projects would like you to follow us on Facebook and Instagram so you can get some more insight into our centres and information about our Summer Language Holidays. Feel free to link us in your posts and to mention our hashtags #IPsummer and #learnmorethanalanguage in your posts. We will re-post the best ones on our timelines and stories.

As your privacy is important to us, we want to ensure that only students or parents who have given us their express permission are featured on our social media. We undertake to protect the privacy rights of the participant when using images and to not use photographs or other images which may harm the reputation and/or violate the privacy of the participant. Parents/guardians and the participant can withdraw their permission at any time, either in writing or by email, stating their booking or customer number.

IP International Projects is not responsible for content posted by students on social networks even if they are using the above hashtags or linking to us.



We would like to wish you a wonderful language holiday, lots of fun and everything that makes a great, unique and memorable holiday!

Your team from International Projects

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For your pinboard at home

Arrival and Departure

Arrival on Sunday 2:00 pm until 5:00 pm
Departure on Saturday 10:00 am until 12:00 noon

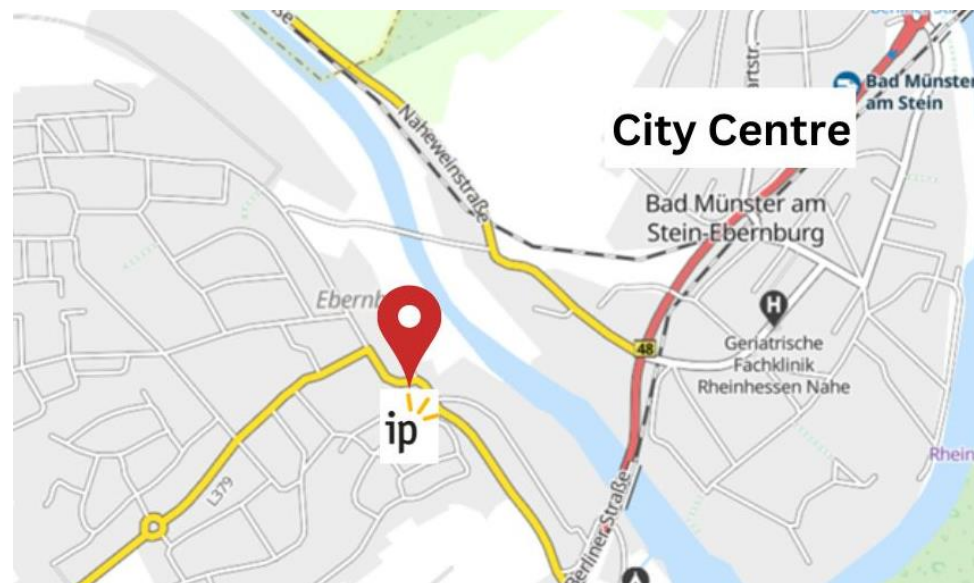
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Your holiday destination in Ebernburg

IP Ebernburg
Castillo de Ebernburg
55583 Bad Kreuznach - Bad Münster am Stein
Germany



IP Rules & Regulations for Ebernburg

To follow you will find our rules and regulations to ensure our students behave responsibly and safely during their summer course in our centres. These rules must be respected by all students.

- **Respecting other students:** Our aim is to bring together international young people from all over the world in our course centres, who want to learn a foreign language and gain intercultural experiences. Therefore discrimination, racist or sexist behaviour will not be tolerated. Bullying in person or online will not be tolerated in our centres.
- **Attendance:** The lessons, the daily assemblies, the TTTs as well as all meals have to be attended by all IP students. The afternoon and evening programme is compulsory for under 16-year-olds. There is the option of choosing free time in pairs or groups on the supervised campus as an afternoon activity.
- **Leaving the Campus:** All students under the age of 16 participate in a compulsory programme with a wide range of activities. They are not allowed to leave the campus without staff members- even if their parents give them the permission to do so. During excursions you will also have the chance to explore and have some free time in pairs or groups with a staff member waiting for you at the meeting point. Please note, students under the age of 13 must be accompanied by a member of staff, while students 13 years and older may leave in groups of two or more. Participation in the activity programme is voluntary for students 16 years and above. They can choose between taking part in the offered programme activities or exploring the town with their friends (must be in pairs) in the afternoon after informing our staff members and signing out. Students will not be allowed to leave the campus without supervision after dinner. Our staff members reserve the right to limit these times when necessary.
- **Curfew/Night Check:** All students have to be in their rooms by 10.30 pm. Staff members will conduct a night check between 10.30 pm and 11.00 pm to ensure that all students are in their rooms.

- **Noise:** From 10.30 pm onwards all activities must not be too noisy. Please respect the need for quiet of fellow students and residents living nearby.
- **Privacy:** The privacy of fellow students and staff must be respected. Do not enter designated areas or rooms of fellow students without permission.
- **Rooms:** Multi-bedded rooms can only be shared by students of the same sex.
- **Damages:** IP will have to be reimbursed for all damages. In some cases, the damages may be covered by your insurance.
- **Theft:** Please take care of your belongings at all times as we do not take responsibility for lost or stolen items. We report all thefts to the police.
- **Fire safety:** Fire doors cannot be blocked or left open. Setting off fire extinguishers will be dealt with as an act of vandalism and any incurred costs will have to be paid for by the student.
- **Alcohol:** It is not allowed to consume alcohol of any kind.
- **Smoking/Vaping:** Smoking/vaping is not allowed in our IP Centres.
- **Drugs:** Consumption or dealing of drugs is strictly prohibited.
- **Weapons:** Carrying weapons of any kind (flick knives, tear gas, etc.) is forbidden. Apart from that, we do not offer or support any activities which include violence (Paint Ball, Laser quest or violent computer games).
- **Tattoos/Piercings:** Students under the age of 18 are not allowed to get tattoos or piercings during their stay.
- **Swimming:** Please note, that swimming is not an IP organised activity, and therefore IP – International Projects is not liable. However, it is principally allowed on supervised beaches/pools only when a lifeguard is present, unless otherwise determined in writing by parents/guardians.
- **Mobiles:** The use of mobile telephones is only allowed between the end of the afternoon activities and the TTT. Staff may confiscate a mobile phone if they feel it is necessary. IP is not liable for the loss or damage of mobile phones.

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- **E-Safety:** Accessing, viewing or sharing inappropriate materials online or via social media is strictly forbidden.

Disrespecting our rules and regulations may have legal consequences and may result in a student being asked to leave the course. IP will not cover any additional costs that may arise from a student's suspension.

Should you have any complaints or want to report abusive behaviour, please feel free to talk to any member of staff or email: info@internationalprojects.com
For more information our complaints procedure and our policy on abusive behaviour please see:

[https://www.internationalprojects.com/wp-content/themes/international-projects/assets/download/EN/25-ESE Complaints Procedure 2025.pdf](https://www.internationalprojects.com/wp-content/themes/international-projects/assets/download/EN/25-ESE_Complaints_Procedure_2025.pdf)