

Summer Language Holidays Bournemouth

Welcome to International Projects! We wish you a pleasant, exciting, and fun-filled stay in our Junior Summer Camp. These travel documents will help you to get a general overview of your upcoming trip.

Parental Consent Form

For all students aged under 18 years old.

Please fill out the form as soon as possible, at least 7 days prior to arrival.

We are gathering this information in order to look after your child in the best way so they can enjoy the most positive experience during their stay with us. Please answer all questions as fully as possible.

This form should take 5 to 10 minutes to fill out.

Please use the link below and QR code to fill out the parental consent form:

<https://forms.office.com/e/dLtmDUzM2R>



Independent Arrival

You can choose a Self Arranged Journey from the airport in the UK to our centre. This requires you to be accompanied by your parent/s or a guardian from the airport to our camp. Please let us know your exact time of arrival in Bournemouth at least one week before your trip starts, so that we know when to expect you.

Generally, you should arrive in Bournemouth between 2 pm and 6 pm. Please contact our team 3 hours before your arrival via the mobile number provided at the end of these documents.

Our supervisors will then give you directions to the meeting point. Please make your way to: Europa School of English, The Annexe, Freemasons Hall, Knole Road, Bournemouth BH1 4DH, Great Britain

Although we don't advise it, if you are aged 16 plus you are permitted to make your own way to the centre without an accompanying adult if your parent or guardian has specifically requested this. Please follow the same instructions as above. Please note that in these cases the Company is not responsible for the students' welfare until they have arrived at the centre.

Low Budget Transfer

If you booked the low budget transfer from London Heathrow, please keep in mind that you must arrive before 4.00 pm at the airport.

On the day of your arrival a member of our IP staff will be waiting for you behind customs at the exit of the baggage reclaim area of your arrival terminal between 10 am and 5 pm. You will recognise our staff by their dark blue IP shirt/sweater and the IP sign.

PLEASE DO NOT LEAVE THE TERMINAL ON YOUR OWN!

In case you cannot find our member of staff please go to the information desk in your arrival hall and wait until our member of staff picks you up. Having this in mind, please make sure you switch on your mobile phone after the plane lands, so that you can be contacted on the number you have provided us with. If necessary, please call the Airport Coordinator **+44 (0) 776 24 84 390**. In case you can't get hold of the Airport Coordinator, please call our emergency number.

Our staff member will then accompany you to the transfer service. Our coach shuttle will depart from Heathrow or a nearby pick up service station at approximately 6pm / 7pm. In addition, it is advisable to carry money in pounds to buy something to eat or drink while you are waiting at the airport.

Individual Transfer

Alternatively, we can also arrange individual transfers for you.

Transfers will be done by our well-known taxi and transfer companies with DBS checked drivers. In this case, you will be picked up at the exit of the baggage reclaim area of your arrival terminal by a member of staff of our partner company.

You will recognise them by our IP sign or a sign with your name on it.

PLEASE DO NOT LEAVE THE TERMINAL ON YOUR OWN!

In case you cannot find a member of staff, go to the information desk of your arrival hall and call our emergency mobile number provided at the end of this document and wait until you get picked up. Having this in mind, please make sure you switch on your mobile phone after the plane lands, so that you can be contacted on the number you have provided us with.

You will then be taken directly to your course centre.

On the day of departure, you will leave the centre as required in order to make sure you arrive at the airport on time to check in. For students' safety, we accompany them to the check-in for their flight.

We ask you to leave your room and check out in the morning. Please arrange your plans for the departure day with our IP team in your course centre.

If you have booked a transfer with us, the team will give you all the necessary information.

Luggage and Immigration Regulations

One piece of check-in luggage is allowed per passenger. Usually, 20kg but please check with your airline directly about the individual allowance. Additionally, you can bring one piece of hand luggage, e.g., a backpack or a handbag (depending on the airline 7-10kg).

To follow you will find a list of things which could be useful when preparing your suitcase:

- ✓ Trousers, T-shirts, pullovers, etc.
- ✓ Rain jacket / small umbrella
- ✓ Comfortable walking shoes /closed shoes
- ✓ Swimsuit and beach towel
- ✓ Towels

- ✓ Sun lotion/ hat
- ✓ Toiletries bag with items for your personal hygiene

Things that must be in your hand luggage:

- ✓ your passport
- ✓ your visa
- ✓ Printed Parental consent form signed
- ✓ your health insurance card
- ✓ your voucher and all-important telephone numbers
- ✓ important medication
- ✓ The below emergency contact card

Please remember that you will need an adaptor in England for the power plugs.

Please print and keep safely in your wallet or phone case the below card with the school details and emergency phone number:

Student's name:.....

IP International Projects Bournemouth

The Annexe, Freemasons Hall
Knole Road
Bournemouth BH1 4DH
United Kingdom
0044 (0) 776 248 29 61



europa
school of english



international projects
language courses abroad

Entry into England

All visitors will require passports, ID card are not accepted anymore!

We want to make you aware, that you and your parents are responsible for obtaining a visa for Great Britain as well as the transit countries, if there are any. Find more information here

<https://www.internationalprojects.com/visas/>

Recent changes to immigration rules and visas

From Wednesday 2 April 2025, everyone, including nationals from European countries (EU/ EEA and European micro-states), will need an **ETA** when entering the UK.

An **Electronic Travel Authorisation (ETA)** is a digital permission to travel to the UK for those who do not currently need a visa to travel or have UK immigration status.

The ETA costs £10 per applicant and is valid for two years. The ETA is linked to the visitor's passport. A new ETA will be needed if the passport expires in less than two years.

Applications can be made online or via the UK ETA app, with decisions provided within three days. Submissions open on Wednesday, 5th March 2025. You can read more on the ETA on the GOV.UK website.

<https://www.gov.uk/guidance/apply-for-an-electronic-travel-authorisation-eta#who-can-apply>

Note: Make sure that you have all identification documents ready, as you might have to identify yourself at the passport control promptly.

We want to make you aware, that your parents are responsible for obtaining a visa for Great Britain as well as the transit countries and to make sure that you have the necessary documents to travel on your own. Find more information here: <https://www.internationalprojects.com/information-travel-advice/>

Your destination Bournemouth

Bournemouth is an exciting seaside resort as well as an attractive student town, with visitors and students from all over the world creating a cosmopolitan atmosphere. The mild climate and fine summer weather make for a great outdoor holiday experience.

Our summer school, Europa School of English is located just a short walk away from the sandy beach. Our residence and the school are within 15 minutes walking distance from each other.

Accommodation in the Residence

Live and socialise with your fellow students from all around the world in our residence. The student accommodation in our student residence Lyme Regis offers self-contained flats of 5 single study-bedrooms. Each bedroom has a private shower, toilet and washbasin and there is a common room in each flat.

Bedlinen and towels in your accommodation are provided and will be changed once a week. The bed will only be re-made if there are no items of yours on the bed. Otherwise, a set of fresh linen will be left in your room, so you can change it yourself. Please bring **your own towel** for the beach.

The bedrooms and the bathrooms are cleaned once a week; therefore, please keep your room in a good state.

Laundry service is available for £5 (washing and drying) / washing and drying machines are operated by an app that can be downloaded both on iPhones and Androids.

Full board accommodation includes breakfast, warm lunch, and dinner. All meals are taken in the self-service bistro of our school.

A safe is not available, but you will get a key to lock your room.

There is free Wifi service available in our school and at the residence. We reserve the right to limit access if misuse occurs.

Dietary Requirements

If you have booked any special dietary requirements with us, please inform our members of staff on arrival so the kitchen can provide alternatives.

It is usual in England to offer tap water during mealtimes.

Outside mealtimes you can help yourself to water and fruit which are available to you in our IP Ocean Lounge.

Homestay Accommodation

Homestay accommodation gives you the opportunity to completely immerse yourself into the English language from the very start of your trip. You will stay with our carefully chosen hosts in two-bedded rooms (triple on request), which you share either with a friend or with another student we have assigned to you. The bathroom and household facilities are shared with the family. Our hosts are not always traditional families with children but can also be single with or without children, older people, and young families with or without children.

Your host family will provide you with bedlinen and towels for indoor use. However, we ask you to please bring your own beach towel. A reasonable amount (one load per week) of laundry is included. Should you need it, please ask your host family.

Please make sure to keep your room clean and tidy.

In your homestay you will receive breakfast in the mornings and will have a hot lunch at the school. In the evenings there will be a warm meal which you will have ideally together with your host family. Please note that usually only tap water will be provided with meals.

By the way, it always leaves a good impression to bring a small gift for your host from your home country.

Tip: Something personal from you and your family (e.g. photos), sweets or a souvenir from your hometown or the region you come from.

Apart from that, nothing impresses your hosts more than saying "Please" and "Thank you" and asking for permission for small things and being very polite - for example, "May I take a seat, please".

The way to school in the mornings and back to your homestay in the evenings is always unaccompanied for students 13 years and older.

Your host may live in another part of the city than the campus. Therefore, you may have to use public transport between your home stay and IP activities (costs for public transport are not included in the price).

Depending on where your homestay is located, your travel time can take up to 45 minutes.

Our activity programme is compulsory for all students. It might not be possible to join all the IP activities until the end because of the timetables of public transport, especially in the evenings. Please talk to your host family about when you will return to the house. If you are not able to adhere to the agreed times, please inform your host family and our team.

The stay in a host family is designed for more independent and responsible children who want to gain an insight into the English daily life and who are ready to accept the rules of the host family.

If a change of host family is necessary, we will make the appropriate changes as soon as possible. In emergency situations students will be changed immediately. In other cases, this change may take up to three days.

Placement Test

We ask every student to take a placement test as soon as possible, at least 7 days prior to arrival. This test is **ESSENTIAL** for your placement in the right English class, giving you the best possible chance of success in your English language learning. The online test is designed to be convenient and flexible, allowing you to complete it at a time that suits you best. It ensures you're positioned in a class that matches your abilities from your first day on.

On arrival and commencement of lessons, our dedicated teachers will conduct **comprehensive observations** during your first day of classes. Specifically focusing on **speaking skills**, these observations will provide valuable insights into your real-time language abilities and interaction in a classroom setting. The **speaking component** score obtained from the classroom observations will be combined with the results of your **online placement test**. This comprehensive approach ensures a **holistic evaluation** of your language skills. Based on this combined assessment, you will be placed in an **even more suitable English language level** that aligns perfectly with your proficiency from your second day onward.

If you forget to complete the test beforehand, don't worry – you'll join a **mixed-level testing group** on your first day, with the opportunity to take the test during your initial lesson and spend the day in this group for the teacher to conduct comprehensive observations focusing on speaking skills. Based on this combined assessment, you will be placed in a **suitable English language level** that aligns perfectly with your proficiency from your second day onward.

Please do it only once, on your own, in a quiet space. It should not take you more than 30 minutes to complete it. Before you start, make sure your headphones/earphones/speakers are working as you will have to listen to a few recordings in the last part of the test.

English level test

<https://internationalprojects.start.page/>



Language Courses

- ✓ On the first day of school, your first lesson starts at 9 am.
- ✓ The 3 morning sessions are aimed at specific language aspects: grammar mastery, vocabulary, reading and listening comprehension, and interactive speaking practice. The Intensive lesson 4 is devoted to project-based learning, group dynamics, writing finesse, and public speaking prowess.
- ✓ Dynamic instruction from (usually) more than one teacher a day with varying methods ensures a well-rounded learning journey. Topics rooted in local culture and everyday life enrich your learning, complemented by intercultural insights gained from collaborating with students worldwide.
- ✓ If you feel that you are in a level that is too easy or too difficult, please talk to your teacher or supervisor.
- ✓ You will be provided with teaching materials such as a notebook (English Course only), folder, paper, pen, and copies.
- ✓ At the conclusion of your journey, you'll receive a **certificate** that reflects your learning triumphs. This tangible testament to your dedication and

progress stands as a reminder of your accomplishments.

General English Course (15 x 45 minutes / week)

- ✓ Classes are normally held Monday to Friday from 9:00 to 11:45. The three morning lessons focus on the main areas of language learning: grammar, vocabulary, reading, listening comprehension, communicative activities, and communication practice.
- ✓ The morning sessions are aimed at specific language aspects: grammar mastery, vocabulary, reading and listening comprehension, and interactive speaking practice. With a focus on enhancing your speaking and listening skills, we're dedicated to nurturing confident communication and breaking inhibitions.

Intensive English Course (20 x 45 minutes / week)

- ✓ This supplement integrates the General English Course (Monday to Friday, 09:00-11:45, including breaks) with an extra daily session (11:45 - 12:30), devoted to project-based learning, group dynamics, writing finesse, and public speaking prowess.

You will attend the General English Course and in addition you will have one extra lesson per day. Generally, lessons will take place between 9.00 am and 12.30 pm (including breaks) from Monday to Friday.

Mini-Group English Course (20x45 minutes / week)

- ✓ This is a highly individualised course. The lessons are based on the same concept as the intensive course for groups of up to 6 students. Generally, lessons will take place between 9.00 am and 12.30 pm (including breaks) from Monday to Friday.
- ✓ If the available mini classes don't align with your proficiency level, we'll enroll you in a general course for lessons 1-3. To address your specific needs, you'll also receive a personalized private lesson for lesson 4.

Your Supervisors

Your IP Supervisors are young people who enjoy working and travelling with kids and teens and have undergone extensive training with IP. They put

together the activity programme and are always available for questions and advice.

If there is something you are not satisfied with, please feel free to talk to your supervisor in order to resolve the reason for your discomfort.

During the daily assemblies (Monday – Friday) the upcoming programme will be explained and in the daily *Time to Talk* (TTT) you have the chance to talk about potential problems or questions in a smaller group with your designated IP Supervisor. In your TTT session you can also sign up for trips and activities.

For students up to 15 years we have a tighter supervision scheme than for 16 years and older. Our activity programme is partly compulsory for under 16-year-olds, but you can choose between different activities in the afternoons.

We have our own App which students must use to sign up to activities or to 'sign out' if they are permitted to. You can find there all the activities offered and choose with your friends what you like to do.

Students under 13yo need to participate in a compulsory afternoon and evening activity programme with a daily variety of options to choose from.

The afternoon programme for students aged between 13-15 years is partly compulsory. They will have two afternoons per week where one of the activities offered will be 'sign out'. There will be other activities offered on these days also so you can choose to remain with a supervisor if you prefer. On the other days students will be expected to participate in one of the activities offered. All evening activities are compulsory for 13–15-year-olds.

16- and 17-year-old students have the option to sign-out in the afternoons every day, and can also sign out in the evenings for two evenings per week.

The school retains the right to remove the privilege to sign out for any reason even if the parents have given permission.

Please see our IP Rules & Regulations section for more information.

Activity Programme

The activity programme consists of sports, workshops, and games in the afternoon. In the evening movie and game nights, IP's got Talent shows, theme parties and much more will be organised for you. Majority of the activity programme as well as the lessons will take place at Europa School of English, our own language school, the beach, and other premises in and around the city centre. Apart from that, you can relax in the IP Ocean Lounge with snacks, drinks, and music, while meeting up with new friends.

Your language holiday also includes one half day trip during your first week and one half day trip and one full day trip for each additional week.

You will be informed about the trip destinations after your arrival.

In addition to that you can purchase extra trips in your destination. Please ask your supervisor for extra costs.

Surf Course (3 x 2 hours)

For those of you who want to combine English lessons and the surf experience, we offer this special course with our surf partner in Bournemouth. In the mornings you will attend your lessons with your fellow students.

The surfing course consists of three afternoons with 2 hours lessons each. Equipment will be provided.

Depending on the weather, tide, and the size of the waves the surf lessons might vary. Therefore, paddle boarding is offered as an alternative when the weather conditions don't allow surfing.

Please bear in mind that booking this course combination may prevent you from joining other activities.

This special is not included in the programme and must be booked in advance.

Pocket Money

Experience has shown that our young guests spend an average of 60 to 100 Pounds per week.

learn more than a language

Important:

We recommend taking a cash card with you. Cash machines for normal cash cards are located all over England. Your bank will be able to inform you about the best option for your trip to England.

If you take cash with you, we recommend exchanging your currency for Pounds in your home country but make sure they don't give you old banknotes: the new ones are plastified. Please be sure to take enough pocket money with you.

A safe is not available for your use. However, the rooms are lockable. If necessary, you can hand your pocket money and valuable items to the IP Team for safekeeping.

In cases of theft, loss, or damage to money and/or valuable items, IP is not liable.

Social Media

IP International Projects would like you to follow us on Facebook and Instagram so you can get some more insight into our centres and information about our Summer Language Holidays. Feel free to link us in your posts and to mention our hashtags #IPsummer and #learnmorethanalanguage in your posts. We will re-post the best ones on our timelines and stories.

As your privacy is important to us, we want to ensure that only students or parents who have given us their express permission are featured on our social media. We undertake to protect the privacy rights of the participant when using images and to not use photographs or other images which may harm the reputation and/or violate the privacy of the participant.

Parents/guardians and the participant can withdraw their permission at any time, either in writing or by email, stating their booking or customer number.

IP International Projects is not responsible for content posted by students on social networks even if they are using the above hashtags or linking to us.

Our social media account can be found here under the following QR code:

Social Media:



#ip
#internationalprojects
#ipsummer
#IPsummer
#learnmorethanalanguage

We would like to wish you a wonderful language holiday, lots of fun and everything that makes a great, unique and memorable holiday!

Your IP International Projects Team!

learn more than a language

For the pin board at home

IP Bournemouth

International Projects Bournemouth
Europa School of English
The Annexe, Freemasons Hall
Knole Road
Bournemouth BH1 4DH

Accommodation

Lyme Regis
69 Holdenhurst Rd
Bournemouth BH8 8FT

E-mail: bourneymouth@internationalprojects.com

Mobile: 0044-(0) 7762482961
(English speaking staff member)

Phone: 0044-(0)1202-618279

E-Mail: info@internationalprojects.com
www.internationalprojects.com

Your Course Destination Bournemouth



IP Rules & Regulations for Bournemouth

To follow you will find our rules and regulations to ensure our students behave responsibly and safely during their summer course in our centres. These rules must be respected.

- **Respect other students:** Our aim is to bring together international young people from all over the world in our course centres, who want to learn a foreign language and gain intercultural experiences. Therefore discriminating, racist or sexist behaviour will not be tolerated.
- **Mandatory Attendance:** The lessons, the daily assemblies/ TTT time to talk, as well as the meals must be attended by all IP students.
- **Leaving the Campus:** Students aged under 13 are not permitted to leave the campus unaccompanied at any time. Students aged 13 – 15 years will be allowed to leave the campus unaccompanied - 'sign out' - if their parents/guardians have given permission, for two pre-appointed afternoons per week. They are not allowed to 'sign out' on other days or in the evenings.
- **Students aged 16+** are allowed to sign out every afternoon and for two pre appointed evenings per week if their parents/guardians have given permission.
- There are some general guidelines we issue to all students on arrival about safety during sign out which we expect all students to adhere to eg ensuring your mobile phone is charged and your number is on the app. Where we feel students are not able or willing to follow these guidelines then the school retains the right to remove this sign out privilege for any reason even if the parents have given permission.
- There are always exciting alternative supervised activities on offer for those who don't wish to sign out or for those whose parents or guardians have withheld permission.
- We also offer an activity called 'Free time in Town' where students are accompanied from the campus to the town centre and are allowed up to 2 hours of free time to explore the city centre in pairs or larger groups. This option is offered to all students aged over 13 years.

- During excursions you will also have the chance to explore and have some free time in pairs or groups with a staff member waiting for you at the meeting point. Please note, students under the age of 13 must be accompanied by a member of staff at all times. Students 13 years and older may leave in groups of two or more.
- **Curfew/Night Check:** students aged 13 to 15, must be in their flat at 22.15. They should be in their bedroom by 23.00. Students aged 16 and older must be in their flat at 23.00 and in their bedroom at 00.00.
- Night check will be conducted every night at 23:00 to ensure all students are safe and are where they are supposed to be. There will then be random spotlight night checks for students 16+ at 00:00 to further ensure the safety and wellbeing of the students.
- **Homestay** students must return to their hosts straight after the evening programme arriving at the latest by 10.30/11:00 pm depending on walking distance or bus services. We encourage students to go home in groups.
- **Noise:** Please respect the need for quiet of fellow students and residents living nearby particularly after 10pm.
- **Privacy:** The privacy of fellow students and staff must be respected. Do not enter designated areas or rooms of fellow students without permission.
- **Rooms:** Rooms can only be shared by students of the same sex.
- **Damages/loss of keys:** IP will have to be reimbursed for all damages or loss of keys. In accidental cases, the damages are probably covered by your insurance.
- **Theft:** Please always take care of your belongings as we do not take responsibility for lost or stolen items. We report all thefts to the police. In case no safe and lockable room is available we offer a secure area in our office to store valuables.
- **Fire safety:** Fire doors cannot be blocked or left open. Setting off fire extinguishers will be dealt with as an act of vandalism. There is a 300 GBP penalty charge for setting off the fire alarm unnecessarily.
- **Alcohol:** It is forbidden to consume alcohol of any kind.

- **Smoking/Vaping:** Smoking/vaping is not allowed in our IP Centres and in the UK for anyone under 18yrs.
- **Drugs:** Consumption or dealing of drugs is strictly prohibited.
- **Weapons:** Carrying weapons of any kind (flick knives, tear gas, etc.) is forbidden.
- **Tattoos/Piercings:** Students under the age of 18 are not allowed to get tattoos or piercings during their stay.
- **Swimming:** Please note, that sea swimming is not an IP organised activity, and you are asked not to swim in the sea during your stay. However, it is principally allowed on supervised beaches/pools only when a lifeguard is present, unless otherwise determined in writing by parents/guardians.
- **Mobiles:** The use of mobile telephones during lessons and assemblies is not allowed. If disregarded, staff may confiscate the mobile phone. IP is not liable for the loss or damage of mobile phones.
- **Social Media:** Students are not allowed to post pictures and/or videos of other participants which may harm their reputation and/or violate their privacy. Please post responsibly.
- **E-Safety:** Accessing, viewing, or sharing inappropriate materials online or via social media is strictly forbidden.

Disrespecting our rules and regulations may have legal consequences and may result in a student being asked to leave the course. IP will not cover any additional costs that may arise from a student's suspension.

Should you have any complaints or want to report abusive behaviour, please feel free to talk to any member of staff or email: info@internationalprojects.com
For more information on our complaints procedure and our policy on abusive behaviour please see:

https://www.internationalprojects.com/wp-content/themes/international-projects/assets/download/EN/25-ESE_Complaints_Procedure_2025.pdf