

## IP Rules & Regulations for Bayonne

To follow you will find our rules and regulations to ensure our students behave responsibly and safely during their summer course in our centres.

These rules have to be adhered to by all students and can't be invalidated.

- **Respecting other students:** Our aim is to bring together international young people from all over the world in our course centres, who want to learn a foreign language and gain intercultural experiences.
- **Therefore** discriminating, racist or sexist behaviour will not be tolerated.
- **Mandatory Presence:** The lessons, the daily assemblies/ TDP, as well as the meals have to be attended by all IP students.
- **Leaving the Campus:** All students, over the age of 13, are allowed to leave the campus in groups of a minimum of two until dinner. All students must inform the staff team, when they want to leave the campus. After dinner, they are allowed to leave the campus in groups of minimum two after informing our staff, until 11pm. Our supervisors reserve the right to limit these times when necessary. During our excursions, students older than 13 may leave in groups of two.
- **Curfew/Night Check:** All students have to be in their rooms at 11pm. Staff members will conduct a night check at 11pm to ensure that all students are in their rooms.
- **Noise:** From 10:00pm onwards all activities have to be kept in low volume. Please respect the need for quiet of fellow students and residents living nearby.
- **Privacy:** The privacy of fellow students and staff must be respected. Do not enter designated areas or rooms of fellow students without permission.
- **Rooms:** Rooms can only be shared by students of the same sex.
- **Damages/loss of keys:** IP will have to be reimbursed for all damages or loss of keys. In some cases the damages may be covered by insurance.
- **Theft:** Please take care of your belongings at all times as we do not take responsibility for lost or stolen items. We report all thefts to the police.
- **Fire safety:** Fire doors cannot be blocked or left open. Setting off of fire extinguishers will be dealt with as an act of vandalism. There is a 300 euros penalty charge for setting off the fire alarm unnecessarily.
- **Alcohol:** It is not allowed to consume alcohol of any kind.
- **Smoking/Vaping:** Smoking and vaping is not allowed anywhere in our IP centres regardless of your age. If you are found smoking or vaping whilst participating in our programmes, we reserve the right to confiscate the cigarettes or vape and not return it to you or your parents. You will not be compensated
- **Drugs:** Consumption or dealing of drugs is strictly prohibited.
- **Weapons:** Carrying weapons of any kind (flick knives, tear gas, etc.) is forbidden. Apart from that, we do not offer or support any activities which include violence (Paint Ball, Laser quest or violent computer games).
- **Amusement Arcades:** Language students under the age of 18 are not allowed to visit amusement arcades in France unless accompanied by a staff member.
- **Tattoos/Piercings:** Students under the age of 18 are not allowed to get tattoos or piercings during their stay.
- **Swimming:** Please note, that swimming is not an IP organised activity, and therefore IP – International Projects is not liable. However, it is principally allowed on supervised beaches/pools only when a lifeguard is present, unless otherwise determined in writing by parents/guardians.
- **Mobiles:** The use of mobile telephones during lessons and assemblies is not allowed. If disregarded, staff may collect the mobile phone. IP is not liable for the loss or damage of mobile phones
- **Notebooks/Tablets/Phablets:** Provided that our teachers give their permission, the use of these electronics during selected lessons is permitted

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- **Social Media:** Students are not allowed to post pictures and/or videos of other participants which may harm their reputation and/or violate their privacy. Please post responsibly.
- **E-Safety:** Accessing, viewing or sharing inappropriate materials online or via social media is strictly forbidden.

### Breaches of Rules and Regulations

Breaking our rules and regulations may result in disciplinary action being taken. All disciplinary action will follow a fair and proportionate process, with students given the opportunity to explain their actions. Serious incidents may be reported to parents, group leaders, or agents as appropriate. This can include, but is not limited to, the removal of privileges, being removed from an activity, or temporary confiscation of electronic devices.

Repeated offences or any behaviour that causes, or may cause, harm or danger to yourself or others may lead to suspension or removal from the course. In such cases, IP will not cover any additional costs resulting from a student's suspension or dismissal and devices that are not legally allowed for students in the UK (eg vapes) will not be returned.

Should you have any complaints or want to report abusive behaviour, please feel free to talk to any member of staff or email: [info@internationalprojects.com](mailto:info@internationalprojects.com) For more information on our complaints procedure and our policy on abusive behaviour please see:

[https://www.internationalprojects.com/wp-content/themes/international-projects/assets/download/EN/26-ESE\\_Complaints\\_Procedure\\_2026.pdf](https://www.internationalprojects.com/wp-content/themes/international-projects/assets/download/EN/26-ESE_Complaints_Procedure_2026.pdf)