

## Summer Language Holidays Ebernburg & Bingen

Welcome to International Projects! We wish you a pleasant, exciting and fun-filled stay in our Junior Summer Camp. These travel documents will help you to get a general overview of your upcoming trip.

### Parental Consent Form

For all students aged under 18 years old.

Please fill out the form as soon as possible, at least 7 days prior to arrival.

We are gathering this information in order to look after your child in the best way so they can enjoy the most positive experience on their holiday with us. Please answer all questions as fully as possible.

After filling out the form, please **PRINT, SIGN AND GIVE** to your child the printed form as some parts of it might be necessary for example at the border while entering Germany.

This form should take 5 to 10 minutes to fill out. Please use the link below and QR code to fill out the parental consent form:

<https://forms.office.com/e/ww3kF2HTx3>



## Independent Arrival

If you decide on the Independent Arrival option, you must be accompanied by your parent/or legal guardian. We expect you on your arrival day between 3 pm and 5 pm in the Castle Ebernburg/ Youth hostel Bingen. Your supervisors will welcome you.

Upon arrival you will have to hand in your voucher. Then you receive your IP Welcome Pack which includes information as well as the activity programme. In the evening there is a Welcome Meeting where you receive more detailed information on your stay.

### Arrival by Car

Some students are taken to Ebernburg/ youth hostel Bingen by their parents by car. If you enter the address into your navigation system, please use the following address:

#### IP Ebernburg

Burg Ebernburg  
Burgweg 1  
55583 Bad Kreuznach  
Germany

#### IP Bingen

Rhein-Nahe Jugendherberge Bingen  
Herterstr. 51  
55411 Bingen am Rhein  
Germany

## Individual Transfer

Arrival and departure transfers can be provided as an additional service from/to

- Frankfurt International airport (arrivals/ departures: 10 am to 7 pm)
- Frankfurt main station

Our Meet & Greet Service will wait for you and take you directly to your course centre. On your departure day, you leave Ebernburg/Bingen to make sure you arrive at the airport or train station on time to check-in.

Please don't hesitate to ask for our **Unaccompanied-Minors-Service**, if you're looking for a supervised pick-up and check-in.

If you book an Unaccompanied-Minors-Service with your airline, please make sure to confirm the service for unaccompanied minors with us as well.

Please let us know at least two weeks in advance your exact time of arrival and your flight or train details, so that we know when to expect you.

**Meeting point at the airport:** At the exit of the baggage reclaim area in the public arrival hall of each terminal the taxi driver or our IP staff member is waiting with an IP T-shirt and/or sign to pick you up. In case you can't find

anyone please contact the emergency number which should be in your wallet and wait for further instructions.

**Meeting point at HBF (Frankfurt Main Station):** Please leave the platform to the main building and find centrally located an **Info Point** where the taxi driver or our IP staff is waiting with an IP T-shirt and/or sign to pick you up. In case you can't find anyone please contact the emergency number which should be in your wallet and wait for further instructions.

## Low Budget Transfer

We also offer a Low Budget transfer from/to Frankfurt Airport/ Ebernburg/ Bingen. Transfers will be provided by public transport or well-known taxi companies. Fly into Frankfurt Airport between 10:00 and 16:30, for non-European students we recommend arriving before 15:00 on the day of arrival and our Meet & Greet Service will be waiting for you at the terminal and will accompany you to your transfer service. Together you will take the train or a coach or taxi shuttle which will depart from Frankfurt Airport, or a nearby pick up station, at approximately 18:00.

**Meeting point at the airports:** At the exit of the baggage reclaim area in the public arrival hall of each terminal the taxi driver or our IP staff member is waiting with an IP T-shirt and/or sign to pick you up. In case you can't find anyone please contact the emergency number which should be in your wallet and wait for further instructions.

On the day of departure, you will be brought to Frankfurt Airport at about 11:00 – so please book your flight after 13:00. A staff member will help you to your terminal and check you in.

If you book an Unaccompanied Minors service with your airline, please request our Unaccompanied Minors service. The Low Budget Transfer is only available on the indicated arrival and departure days.

## Departure

We would like to ask you to leave your room and check-out in the morning. If you have booked a transfer with us, the IP team provides information regarding your exact departure time. If you are picked up directly, your parents are expected to pick you up between 10 am and 12:00 noon in Ebernburg./Bingen.

## Luggage and Immigration Regulations

One piece of check-in luggage is allowed per passenger. Usually, 20kg but please check with your airline directly about the individual allowance.

Additionally, you can bring one piece of hand luggage, e.g., a backpack or a handbag (depending on the airline 7-10kg).

Below you will find a list of things which could be useful when preparing your suitcase:

- ✓ Trousers, T-shirts, pullovers, etc.
- ✓ Rain jacket / small umbrella
- ✓ Comfortable walking shoes /closed shoes
- ✓ Swimsuit and beach towel
- ✓ Big towel (for swimming)
- ✓ Sun cream / hat
- ✓ Toiletries bag with items for your personal hygiene

Things that must be in your hand luggage:

- ✓ your **passport** (either a child ID with a photograph, your ID or Passport)
- ✓ your visa\* (if needed)
- ✓ Consent form filled in and signed.
- ✓ your health insurance card
- ✓ your voucher and all important telephone numbers
- ✓ The above emergency contact card
- ✓ important medication (if needed)

**Please remember that you may need an adaptor in Germany for the power plugs.**

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Please print and keep safely in your wallet or phone case the below card with the school details and emergency phone number:

Student's name:.....

**IP International Projects**  
**Eberburg & Bingen**

Burgweg 1 55583 Bad Kreuznach Germany	Herterstr. 51 55411 Bingen Germany
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0049 (0) 157 80 50 75 00

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**Please note:** the reception of mobile phones in the castle is not great in case you can't get hold of anyone via the emergency phone please send a message as a text or WhatsApp.

## Entry into Germany

EU/EEA/Swiss/UK nationals will be able to come to Germany as a tourist without needing a visa. Students can arrive at the border and either show their passport or Identity Card (for EU and Schengen country nationals only),

We want to make you aware, that you and your parents are responsible for obtaining a visa for Germany as well as the transit countries, if there are any. Find more information here whether or not you may need a visa <https://www.auswaertiges-amt.de/de/service/visa-und-aufenthalt/staatenliste-zur-visumpflicht/207820>

**Note:** Make sure that you have all identification documents ready, as you might have to identify yourself at the passport control promptly.

## Accommodation in Eberburg

Our English and German summer courses take place in a real medieval hill castle overlooking the beautiful city of Bad Kreuznach. Situated between historic towns like Mainz, Bingen am Rhein, Rudesheim and Frankfurt, the small village of Bad Münster am Stein is perfect for younger students. You live in a 2-4-bedded ensuite room with private facilities in your room. **Bedlinen in your accommodation is provided.** Please bring your own towels for indoor use and for swimming. The bedrooms and the bathrooms are cleaned regularly; therefore, please keep your room in a good state. Washing machine and dryer are accessible for our team. We offer a laundry service regularly.

## Accommodation in Bingen

Our residence in Bingen offers you spacious double and four-bed rooms with private bathrooms offer a tranquil retreat. Embrace the ease of full board living, ensuring every need is met. Discover the seamless integration of academics and residence with classrooms conveniently located on-site. Unwind in the refreshing outdoor barbecue area or engage in friendly competitions at our sports facilities, featuring indoor table tennis and an outdoor playground. For nature enthusiasts, a lush green area for sports activities is just a short walk away.

At the IP Ocean Lounge, students find a welcoming meeting point throughout the day, fostering connections and community. Stay connected with our free Wi-Fi Internet access available in public areas on campus. As a bonus, enjoy the luxury of a free laundry service once a week, adding an extra layer of ease to your residential experience. Embrace a lifestyle where living and learning seamlessly coexist in a vibrant and enriching environment.

## Deposit

When checking in we kindly ask you to pay a deposit of 50 € for damages caused by you during your stay or for lost room keys. In these cases, the deposit will then be used to pay the damages.

If you do not cause any damages or lose your key the deposit will be returned at the end of your stay.

**Meals:** Breakfast, lunch and dinner are provided in the dining room. Breakfast includes cereals, rolls, bread, butter, jam, cheese, meat, juice, milk, hot chocolate and tea. Lunch always consists of a starter, a main dish and a dessert. Dinner includes bread, cheese, meat, salad, a warm side dish and sometimes a warm meal.

**Drinks:** During breakfast, there are various drinks on offer, for lunch and dinner we will provide you with water and tea. In our **Fruit'n'Fit Corner** in the IP Ocean Lounge, you can always find water and various kinds of fruit. Further drinks can be bought. Please clear away your dishes after the meals and clean the table before leaving.

## Dietary Requirements

If you have booked any special dietary requirements with us, please inform our members of staff upon arrival so the kitchen will then provide alternatives. It is usual in Germany to offer tap water during mealtimes. Outside mealtimes you can help yourself to water and fruit which are available to you in our IP Ocean Lounge.

## Placement Test

We do ask every student to do a placement test as soon as possible, at least 7 days prior to arrival. This test is **ESSENTIAL** for your placement in the right English or German class, thus giving you the best possible chance of success in your English or German language learning. The online test is designed to be convenient and flexible, allowing you to complete it at a time that suits you best. It ensures you're positioned in a class that matches your abilities from your first day on.

Upon your arrival and commencement of lessons, our dedicated teachers will conduct **comprehensive observations** during your first day of classes. Specifically focusing on **speaking skills**, these observations will provide valuable insights into your real-time language abilities and interaction in a classroom setting. The **speaking component** score obtained from the

classroom observations will be combined with the results of your **online placement test**. This comprehensive approach ensures a **holistic evaluation** of your language skills. Based on this combined assessment, you will be placed in an **even more suitable English or German language level** that aligns perfectly with your proficiency from your second day onward.

If you forget or choose not to complete the test beforehand, don't worry – you'll join a **mixed-level testing group** on your first day, with the opportunity to take the test during your initial lesson and spend the day in this group for the teacher to conduct comprehensive observations focusing on speaking skills. Based on this combined assessment, you will be placed in a **suitable English or German language level** that aligns perfectly with your proficiency from your second day onward.

For the best results, please complete all three parts of the test by yourself in a quiet setting. Each part should take no more than 10 minutes, with the entire test totalling a maximum of 30 minutes.

Before you start, make sure your headphones/earphones/speakers are working as you will have to listen to a few recordings in the last part of the test.

Please use the link or QR code on the right to access the placement test:

Placement test for English Course



Placement test for German Course



English Language Test Link: <https://internationalprojects.start.page/>  
German Language Test Link: <https://forms.office.com/e/3mhsYFRs59>



## Language Courses

- ✓ On the first day of school, your first lesson starts at 9 am.
- ✓ Our courses encompass listening and reading comprehension, grammar, and conversation. Dynamic instruction from (usually) more than one teacher a day with varying methods ensures a well-rounded learning journey. Topics rooted in local culture and everyday life enrich your learning, complemented by intercultural insights gained from collaborating with students worldwide.
- ✓ If you feel that you are in a level that is too easy or too difficult, please talk to your teacher or supervisor.
- ✓ Your teachers are dedicated professionals and carefully chosen to provide a positive and stimulating learning environment. You will be provided with teaching materials such as a Notebook (for English course only), folder, paper, pen, and copies.
- ✓ At the conclusion of your journey, you'll receive a **certificate** that reflects your learning triumphs. This tangible testament to your dedication and progress stands as a reminder of your accomplishments.
- ✓ According to prior agreement with your teacher, you are allowed to bring your Laptop/Tablet to the lessons and use them for the internet-based exercises. International Projects is not liable for damage or loss of your electronic equipment.
- ✓ Once a week you will be taking part in a project unit (ca. 8 lessons) where you will get the chance to work on your language skills and other personal and methodical competences

### Intensive English or German Course (20 x 45 minutes / week)

- ✓ Classes are normally held Monday to Friday from 9:00 to 12:30.
- ✓ The first three lessons are aimed at specific language aspects: grammar mastery, vocabulary, reading and listening comprehension, and interactive speaking practice. With a focus on enhancing your speaking and listening skills, we're dedicated to nurturing confident communication and breaking inhibitions.
- ✓ The fourth lesson is devoted to project-based learning, group dynamics, writing finesse, and public speaking prowess.

## Your Supervisors

Your IP Supervisors are young people who enjoy working and traveling with kids and teens and have undergone extensive training with IP. They put together the activity programme and are always available for questions and advice. If there is something you are not satisfied with, please feel free to talk to your supervisor in order to resolve the reason for your discomfort. During the daily assemblies (Monday – Friday) the upcoming programme will be explained and in the daily *Time to Talk* (TTT) you have the chance to talk about potential problems or questions in a smaller group with your designated IP Supervisor.

All students under the age of 16 participate in a compulsory programme with a wide range of activities. They are not allowed to leave the campus without staff members- even if their parents give them the permission to do so. There is the option of choosing free time in pairs or groups as an afternoon activity on the supervised campus. Please see our IP Rules & Regulations section for more information.

## Activity Programme

Our IP staff members represent very different profiles and skills to make your stay unforgettable. They create an interesting and diverse activity programme for you. Each afternoon there is at least one programmed activity which can include sports, workshops, games, walks or excursions. In the evening there can be parties, movie nights or IP's got Talent shows – wait and see! Most of the activity programme as well as the lessons take place in the castle. The central meeting point of the IP Ebernburg is the IP Ocean Lounge. There you can relax, listen to music, enjoy a snack or a drink, chat with your friends and supervisors and plan your day.

During your first week you have one half-day trip included. If you stay more than one week you will have two additional full day excursions per week. **Most of the excursions are organised by public transport (Train).** In your IP Welcome Pack which you receive upon your arrival in Ebernburg/Bingen, you will find a detailed programme for your stay.

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## Pocket Money

As you have included almost everything already in your travel price, you only need a bit of pocket money for additional drinks, little snacks, phone calls, post cards, some souvenirs, etc. Experience shows that 20 to 30 Euros per week should be sufficient.

There is no safe available in Ebernburg. However, you can **store your valuables with the IP team**. If desired, our team can also keep a pocket money account for you. International Projects will not be liable for any stolen or lost valuables or money.

## Social Media

IP International Projects would like you to follow us on Facebook and Instagram so you can get some more insight into our centres and information about our Summer Language Holidays. Feel free to link us in your posts and to mention our hashtags #IPsummer and #learnmorethanalanguage in your posts. We will re-post the best ones on our timelines and stories.

As your privacy is important to us, we want to ensure that only students or parents who have given us their express permission are featured on our social media. We undertake to protect the privacy rights of the participant when using images and to not use photographs or other images which may harm the reputation and/or violate the privacy of the participant. Parents/guardians and the participant can withdraw their permission at any time, either in writing or by email, stating their booking or customer number.

IP International Projects is not responsible for content posted by students on social networks even if they are using the above hashtags or linking to us.



We would like to wish you a wonderful language holiday, lots of fun and everything that makes a great, unique and memorable holiday!

## Your team from International Projects

### For your pinboard at home

Arrival and Departure

Arrival on Sunday 2:00 pm until 5:00 pm

Departure on Saturday 10:00 am until 12:00 noon

#### IP Ebernburg

Burg Ebernburg

55583 Bad Kreuznach – Bad Münster am Stein  
Germany

#### IP Bingen

Rhein – Nahe Jugendherberge Bingen

Herterstr.51

55411 Bingen am Rhein  
Germany

E-mail: [ebernburg@internationalprojects.com](mailto:ebernburg@internationalprojects.com)

Mobile: 0049-(0)157-80507500

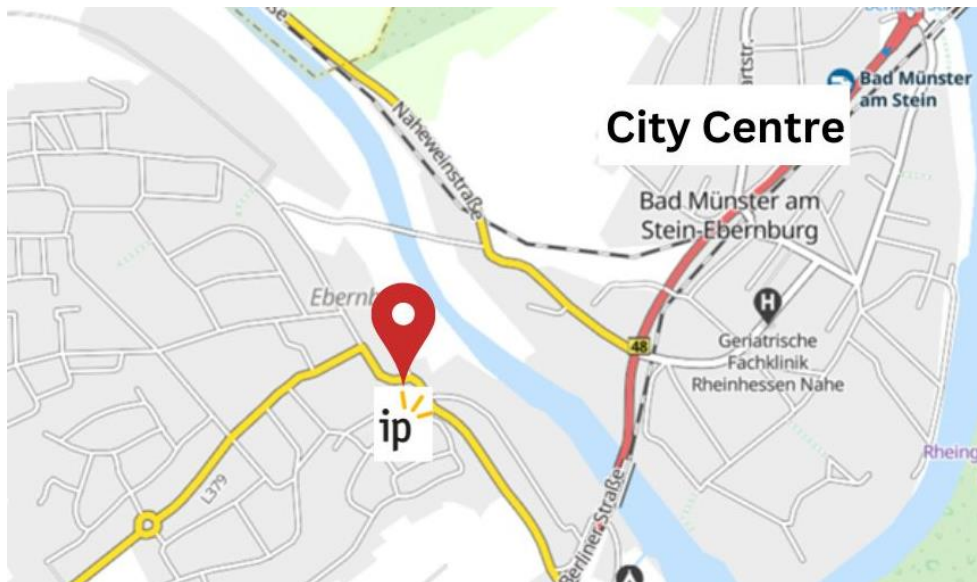
#### International Projects office

Phone: 0044-(0) 1202-618279

E-mail: [info@internationalprojects.com](mailto:info@internationalprojects.com)  
[www.internationalprojects.com](http://www.internationalprojects.com)

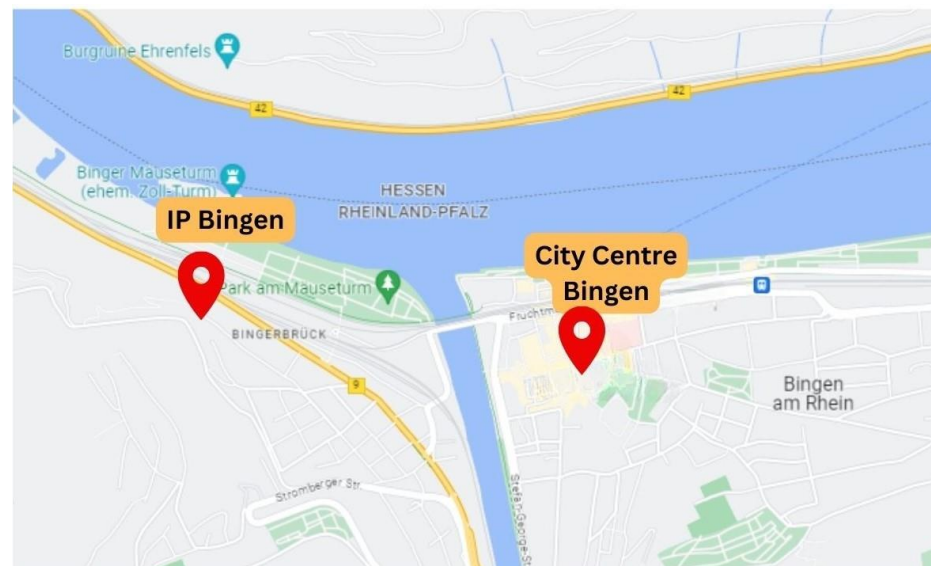
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Your holiday destination in Ebernburg



**IP Ebernburg**  
Castillo de Ebernburg  
55583 Bad Kreuznach - Bad Münster am Stein  
Germany

Your holiday destination in Bingen



**IP Bingen**  
Rhein – Nahe Jugendherberge Bingen  
Herterstr.51  
55411 Bingen am Rhein  
Germany



## IP Rules & Regulations for Ebernburg

To follow you will find our rules and regulations to ensure our students behave responsibly and safely during their summer course in our centres.

These rules must be adhered to by all students and can't be invalidated.

- **Respecting other students:** Our aim is to bring together international young people from all over the world in our course centres, who want to learn a foreign language and gain intercultural experiences. Therefore discrimination, racist or sexist behaviour will not be tolerated. Bullying in person or online will not be tolerated in our centres.
- **Attendance:** The lessons, the daily assemblies, the TTTs as well as all meals have to be attended by all IP students. The afternoon and evening programme is compulsory for under 16-year-olds. There is the option of choosing free time in pairs or groups on the supervised campus as an afternoon activity.
- **Leaving the Campus:** All students under the age of 16 participate in a compulsory programme with a wide range of activities. They are not allowed to leave the campus without staff members- even if their parents give them the permission to do so. During excursions you will also have the chance to explore and have some free time in pairs or groups with a staff member waiting for you at the meeting point. Please note, students under the age of 13 must be accompanied by a member of staff, while students 13 years and older may leave in groups of two or more. Participation in the activity programme is voluntary for students 16 years and above. They can choose between taking part in the offered programme activities or exploring the town with their friends (must be in pairs) in the afternoon after informing our staff members and signing out. Students will not be allowed to leave the campus without supervision after dinner. Our staff members reserve the right to limit these times when necessary.
- **Curfew/Night Check:** All students have to be in their rooms by 10.30 pm. Staff members will conduct a night check between 10.30 pm and 11.00 pm to ensure that all students are in their rooms.

- **Noise:** From 10.30 pm onwards all activities must not be too noisy. Please respect the need for quiet of fellow students and residents living nearby.
- **Privacy:** The privacy of fellow students and staff must be respected. Do not enter designated areas or rooms of fellow students without permission.
- **Rooms:** Multi-bedded rooms can only be shared by students of the same sex.
- **Damages:** IP will have to be reimbursed for all damages. In some cases, the damages may be covered by your insurance.
- **Theft:** Please take care of your belongings at all times as we do not take responsibility for lost or stolen items. We report all thefts to the police.
- **Fire safety:** Fire doors cannot be blocked or left open. Setting off of fire extinguishers will be dealt with as an act of vandalism and any incurred costs will have to be paid for by the student.
- **Alcohol:** It is not allowed to consume alcohol of any kind.
- **Smoking:** Smoking is not allowed in our IP Centres.
- **Drugs:** Consumption or dealing of drugs is strictly prohibited.
- **Weapons:** Carrying weapons of any kind (flick knives, tear gas, etc.) is forbidden. Apart from that, we do not offer or support any activities which include violence (Paint Ball, Laser quest or violent computer games).
- **Tattoos/Piercings:** Students under the age of 18 are not allowed to get tattoos or piercings during their stay.
- **Swimming:** Please note, that swimming is not an IP organised activity, and therefore IP – International Projects is not liable. However, it is principally allowed on supervised beaches/pools only when a lifeguard is present, unless otherwise determined in writing by parents/guardians.
- **Mobiles:** The use of mobile telephones is only allowed between the end of the afternoon activities and the TTT. The staff may confiscate the mobile phone. IP is not liable for the loss or damage of mobile phones.



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- **E-Safety:** Accessing, viewing or sharing inappropriate materials online or via social media is strictly forbidden.

Disrespecting our rules and regulations may have legal consequences and may result in a student being asked to leave the course. IP will not cover any additional costs that may arise from a student's suspension.

Should you have any complaints or want to report abusive behaviour, please feel free to talk to any member of staff or email: [info@internationalprojects.com](mailto:info@internationalprojects.com)  
For more information our complaints procedure and our policy on abusive behaviour please see:

[https://www.internationalprojects.com/wp-content/themes/international-projects/assets/download/EN/ESE\\_Complaints\\_Procedure.pdf](https://www.internationalprojects.com/wp-content/themes/international-projects/assets/download/EN/ESE_Complaints_Procedure.pdf)