

learn more than a language

Junior Summer Course Exeter

Welcome to International Projects! We wish you a pleasant, exciting, and fun-filled stay in our Junior Summer Camp. These travel documents will help you to get a general overview of your upcoming trip.

Parental Consent Form

For all students aged under 18 years old.

Please fill out the form as soon as possible, at least 7 days prior to arrival.

We are gathering this information in order to look after your child in the best way so they can enjoy the most positive experience on their holiday with us. Please answer all questions as fully as possible.

After filling out the form, please **PRINT, SIGN AND GIVE** to your child the printed form as some parts of it might be necessary for example at the border while entering the UK.

This form should take 5 to 10 minutes to fill out. Please use the link below and QR code to fill out the parental consent form:

<https://forms.office.com/e/FyVzvciMc2>



please let us know your exact time of arrival in Exeter at least one week before your trip starts, so that we know when to expect you.

Generally, you should arrive in Exeter between 2 pm and 6 pm. Please contact our team 1 hour before your arrival via the mobile number provided at the end of these documents.

Our supervisors will then give you directions to the meeting point. Please make your way to: Cornwall House, University of Exeter, St German's Rd, Exeter EX4 6TG, United Kingdom

Low Budget Transfer

If you booked the low budget transfer from London Heathrow, please keep in mind that you must arrive before 4.30 pm at the airport.

On the day of your arrival a member of our IP staff will be waiting for you behind customs at the exit of the baggage reclaim area of your arrival terminal between 10 am and 5 pm. You will recognize our staff by their dark blue IP shirt/sweater and the IP sign.

PLEASE DO NOT LEAVE THE TERMINAL ON YOUR OWN!

In case you cannot find our member of staff please go to the information desk in your arrival hall and wait until our member of staff picks you up. Having this in mind, please make sure you switch on your mobile phone after the plane lands, so that you can be contacted on the number you have provided us with. If necessary, please call the Airport Coordinator **+44 (0) 7762484390**. In case you can't get hold of the Airport Coordinator, please call our emergency number.

Our staff member will then accompany you to the transfer service. Our coach shuttle will depart from Heathrow or a nearby pick up Service station at approximately 7 pm / 8pm. In addition, it is advisable to carry money in pounds to buy something to eat or drink while you are waiting at the airport.

Individual Transfer

Alternatively, we can also arrange individual transfers for you.

Transfers will be done by our well-known taxi and transfer companies with DBS checked drivers. In this case, you will be picked up at the exit of the baggage reclaim area of your arrival terminal by a member of staff of our partner company. You will recognise them by our IP sign or a sign with your name on it.

PLEASE DO NOT LEAVE THE TERMINAL ON YOUR OWN!

In case you cannot find the member of staff go to the information desk of your arrival hall and call our emergency mobile number provided in the back of this document and wait until you will get picked up. With this in mind, please make sure you switch on your mobile phone after the plane lands, so that you can be contacted on the number you have provided us with. You will then be taken directly to your course centre. On the day of departure, you will leave the centre as required in order to make sure you will arrive at the airport on time to check in. For students' safety, we accompany them to the check-in desk for their flight. We ask you to leave your room and check out in the morning. Please arrange your plans for the departure day with our IP team in your course centre. If you have booked a transfer with us, the team will give you all the necessary information.

Luggage and Immigration Regulations

One piece of check-in luggage is allowed per passenger. Usually, 20kg but please check with your airline directly about the individual allowance. Additionally, you can bring one piece of hand luggage, e.g., a backpack or a handbag (depending on the airline 7-10kg). To follow you will find a list of things which could be useful when preparing your suitcase:

- ✓ Trousers, T-shirts, pullovers, etc.
✓ Rain jacket/ small umbrella
✓ Comfortable walking shoes /closed shoes
✓ Swimsuit and beach towel
✓ Towels
✓ Sun cream / hat
✓ Toiletries bag with items for your personal hygiene

Things that must be in your hand luggage:

- ✓ your passport
✓ your visa* (if needed)
✓ Printed Parental consent form signed
✓ your health insurance card
✓ your voucher and all important telephone numbers

- ✓ important medication (if needed)
✓ The below emergency contact card
✓ This document

Please remember that you will need an adaptor in England for the power plugs.

Please print and keep safely in your wallet or phone case the below card with the school details and emergency phone number:



Entry into England

Notes about Brexit: The UK has left the European Union, and the transition period came to an end. From January 2021, a new immigration system with new rules will apply to all nationalities.

From 2021, EU/EEA/Swiss nationals will be able to come to the UK as a tourist or student for up to six months without needing a visa. Students can arrive at the border and either show their passport or enter through the electronic passport gates to be granted entry clearance.

All visitors will require passports, ID card are not accepted anymore!

We want to make you aware, that you and your parents are responsible for obtaining a visa for Great Britain as well as the transit countries, if there are any.

Find more information here <https://www.internationalprojects.com/visas/>

Note: Make sure that you have all identification documents ready, as you might have to identify yourself at the passport control promptly.

University of Exeter: Streatham Campus

Situated in the North of the city, just a 20-minute walk from the town centre, the Streatham Campus of Exeter University is an attractive university campus overlooking the historic city of Exeter. The beautiful campus grounds contain 350 acres of woodland, lakes and parks. The residential houses, the refectory and the classrooms for your English lessons are all situated on campus. On the Streatham Campus we have our accommodation blocks in the student residence "Birks Grange Village" where you'll also find our IP Ocean and the refectory.

There are outdoor sport facilities and a heated outdoor swimming pool (to be used once a week) on campus. Public payphones and a launderette with mobile app-operated washing and drying machines (can be only topped-up by a credit/debit card) help to ensure that your stay is comfortable.

Accommodation on the Streatham Campus

Live and socialise with your fellow students from many different countries on campus!

Bedlinen in your accommodation is provided and will be changed once a week. Please remember to bring towels. The rooms and the sanitation are cleaned regularly; therefore, please keep your room in a proper state. A safe is not available in the centre, but you will get a key to lock your room.

Mobile app-operated laundry is available in the residence at your own expense. You will get full-board accommodation that includes breakfast, warm lunch, and dinner. All meals are taken in the campus self-service refectory. After your meal we kindly ask you to clear away the dishes and to clean the table.

Accommodation in the residence – Standard rooms

The residence offers single study-bedrooms. Each bedroom has a desk with chair, wardrobe, and a bed. Ratio Bathroom students: approx. 11 rooms share 3 toilets and 4 showers.

Accommodation in the residence – En-Suite rooms

In the en-suite blocks there are self-contained flats of 8 single bedrooms. Each

room offers a desk, a wardrobe, a bed as well as a private shower and toilet. In each flat there is a shared common room.



Dietary Requirements

If you have booked any special dietary requirements with us, please inform our members of staff upon arrival so the kitchen will then provide alternatives.

It is usual in England to offer tap water during mealtimes.

Outside mealtimes you can help yourself to water and fruit which are available to you in our IP Ocean Lounge.

Placement Test

We do ask every student to do a placement test as soon as possible, at least 7 days prior to arrival. This test is **ESSENTIAL** for your placement in the right English class, thus giving you the best possible chance of success in your English language learning. The online test is designed to be convenient and flexible, allowing you to complete it at a time that suits you best. It ensures you're positioned in a class that matches your abilities from your first day on.

Upon your arrival and commencement of lessons, our dedicated teachers will conduct **comprehensive observations** during your first day of classes. Specifically focusing on **speaking skills**, these observations will provide valuable insights into your real-time language abilities and interaction in a classroom setting. The **speaking component** score obtained from the

classroom observations will be combined with the results of your **online placement test**. This comprehensive approach ensures a **holistic evaluation** of your language skills. Based on this combined assessment, you will be placed in an **even more suitable English language level** that aligns perfectly with your proficiency from your second day onward.

If you forget or choose not to complete the test beforehand, don't worry – you'll join a **mixed-level testing group** on your first day, with the opportunity to take the test during your initial lesson and spend the day in this group for the teacher to conduct comprehensive observations focusing on speaking skills. Based on this combined assessment, you will be placed in a **suitable English language level** that aligns perfectly with your proficiency from your second day onward.

Please do it only once, on your own, in a quiet space. It should not take you more than 30 minutes to complete it. Before you start, make sure your headphones, earphones, speakers are working as you will have to listen to a few recordings in the last part of the test.

You can also use the following link:

<https://internationalprojects.start.page/>

Use the link or the QR code on the right to access the placement test:

English course evaluation test




Language Courses

- ✓ On the first day of school, your first lesson starts at 9 am.
- ✓ Our courses encompass listening and reading comprehension, grammar, and conversation. Dynamic instruction from (usually) more than one teacher a day with varying methods ensures a well-rounded learning journey. Topics rooted in local culture and everyday life enrich your learning, complemented by intercultural insights gained from collaborating with students worldwide.
- ✓ If you feel that you are in a level that is too easy or too difficult, please talk to your teacher or supervisor.

- ✓ Your teachers are dedicated professionals and carefully chosen to provide a positive and stimulating learning environment. You will be provided with teaching materials such as a Notebook, folder, paper, pen, and copies.
- ✓ At the conclusion of your journey, you'll receive a **certificate** that reflects your learning triumphs. This tangible testament to your dedication and progress stands as a reminder of your accomplishments.
- ✓ According to prior agreement with your teacher, you are allowed to bring your Laptop/Tablet to the lessons and use them for the internet-based exercises. International Projects is not liable for damage or loss of your electronic equipment.

General English Course (15 x 45 minutes / week)

- ✓ Classes are normally held Monday to Friday from 9:00 to 11:45.
- ✓ Each of the morning sessions is aimed at specific language aspects: grammar mastery, vocabulary, reading and listening comprehension, and interactive speaking practice. With a focus on enhancing your speaking and listening skills, we're dedicated to nurturing confident communication and breaking inhibitions.

Intensive English Course (20 x 45 minutes / week)

- ✓ This supplement integrates the General English Course (Monday to Friday, 09:00-11:45, including breaks) with an extra daily session (11:45 - 12:30), devoted to project-based learning, group dynamics, writing finesse, and public speaking prowess.

Mini-Group English Course (20x45 minutes / week)

- ✓ This is a highly individualised course. The lessons are based on the same concept as the intensive course for groups of up to 6 students. Generally, lessons will take place between 9.00 am and 12.30 pm (including breaks) from Monday to Friday.

Your Supervisors

Your IP Supervisors are young people who enjoy working and travelling with kids and teens and have undergone extensive training with IP. They put together the activity programme and are always available for questions and advice.

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If there is something you are not satisfied with, please feel free to talk to your supervisor in order to resolve the reason for your discomfort.

During the daily assemblies (Monday – Friday) the upcoming programme will be explained and in the daily *Time to Talk* (TTT) you have the chance to talk about potential problems or questions in a smaller group with your designated IP Supervisor. In your TTT session you can also sign up for trips and activities.

For students up to 15 years we have a tighter supervision scheme than for 16 years and older. Our activity programme is compulsory for under 16 year olds but you can choose between different activities in the afternoons. Please see our IP Rules & Regulations section for more information.

Activity Programme

The activity programme consists of sports, workshops, and games in the afternoon. In the evening movie and game nights, IP's got Talent shows, theme parties and much more will be organised for you. Majority of the activity programme as well as the lessons will take place on campus. Apart from that, you can relax in the IP Ocean Lounge with snacks, drinks, and music, while meeting up with new friends. We are newly introducing an activity app for your smart phone. You find all the activities offered and chose with your friends what you like to do.

Your language holiday also **includes one half day trip during your first week and one half day trip and one full day trip for each additional week.**

You will be informed about the trip destinations after your arrival. In addition to that you can purchase extra trips in your destination. Costs are £22 for a half day trip, £43 for a full day trip (except London) and a full day trip to London £49.

Pocket Money

Experience has shown that our young guests spend an average of 60 to 100 Pounds per week.

Important:

We recommend taking a cash card with you. Cash machines for normal cash cards are located all over England. Your bank will be able to inform you about the best option for your trip to England.

If you take cash with you, we recommend exchanging your currency for Pounds in your home country. Please be sure to take enough pocket money with you. A safe is not available for your use. However, the rooms are lockable. If necessary, you can hand your pocket money and valuable items to the IP Team for safekeeping.

In cases of theft, loss, or damage to money and/or valuable items, IP is not liable.

Social Media

IP International Projects would like you to follow us on Facebook and Instagram so you can get some more insight into our centres and information about our Summer Language Holidays. Feel free to link us in to your posts and to mention our hashtags #IPsummer and #learnmorethanalanguage in your posts. We will re-post the best ones on our timelines and stories.

As your privacy is important to us, we want to ensure that only students or parents who have given us their express permission are featured on our social media. We undertake to protect the privacy rights of the participant when using images and to not use photographs or other images which may harm the reputation and/or violate the privacy of the participant. Parents/guardians and the participant can withdraw their permission at any time, either in writing or by email, stating their booking or customer number.

IP International Projects is not responsible for content posted by students on social networks even if they are using the above hashtags or linking to us.

Social Media:



#ip
#internationalprojects
#ipsummer
#IPsummer
#learnmorethanalanguage

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We would like to wish you a wonderful language holiday, lots of fun and everything that makes a great, unique and memorable holiday!

Your IP International Projects Team!

For the pinboard at home

IP Exeter
International Project Exeter
University of Exeter
Birks Grange Village
New North Road
Exeter, EX4 4 PQ
UK

E-mail: exeter@internationalprojects.com

Mobile: 0044-(0) 776 24 81 153

(Emergency number: Centre Manager and airport coordinator (English speaking staff member))

Phone: +44 (0)1202 - 618279

E-mail: info@internationalprojects.com
www.internationalprojects.com

Your Course Destination Exeter



IP Rules & Regulations for Exeter

These are our rules and regulations to ensure that you behave responsibly and safely during your summer course in our centres. These rules must be adhered to and must be respected by all students.

- **Respect other students:** Our aim is to bring together international young people from all over the world in our course centres, who want to learn a foreign language and gain intercultural experiences. Therefore discriminating, racist or sexist behaviour will not be tolerated.
- **Mandatory Attendance:** The lessons, the daily assemblies/ TTT time to talk, as well as the meals must be attended by all IP students.
- **Leaving the Campus:** All students under the age of 16 participate in a compulsory programme with a wide range of activities. They are not allowed to leave the campus without staff members- even if their parents give them the permission to do so. Our staff will accompany students into town. Then, they will have the opportunity to explore the city centre with their friends in pairs or bigger groups for a period of up to two hours. Our staff members will take you back to the campus from the meeting point in the city centre.
During excursions you will also have the chance to explore and have some free time in pairs or groups with a staff member waiting for you at the meeting point. Please note, students under the age of 13 must be accompanied by a member of staff. Students 13 years and older may leave in groups of two or more.
Participation in the activity afternoon programme is voluntary for students 16 years and above. They can choose between taking part in the offered programme activities or exploring the town with their friends (must be in pairs) in the afternoon after informing our staff members and signing out. Students will not be allowed to leave the campus without supervision after dinner. Our staff members reserve the right to limit these times when necessary.

- **Curfew/Night Check:** All students must be in their rooms at 10.30 pm. Staff members will conduct a night check at 11pm to ensure that all students are in their rooms.
- **Noise:** Please respect the need for quiet of fellow students and residents living nearby particularly after 10pm.
- **Privacy:** The privacy of fellow students and staff must be respected. Do not enter designated areas or rooms of fellow students without permission.
- **Rooms:** Rooms can only be shared by students of the same sex.
- **Damages/loss of keys:** IP will have to be reimbursed for all damages or loss of keys. In accidental cases, the damages are probably covered by your insurance.
- **Theft:** Please always take care of your belongings as we do not take responsibility for lost or stolen items. We report all thefts to the police. In case no safe and lockable room is available we offer a secure area in our office to store valuables.
- **Fire safety:** Fire doors cannot be blocked or left open. Setting off fire extinguishers will be dealt with as an act of vandalism. There is a 300 GBP penalty charge for setting off the fire alarm unnecessarily.
- **Alcohol:** It is not allowed to consume alcohol of any kind.
- **Smoking/Vaping:** Smoking/vaping is not allowed in the UK.
- **Drugs:** Consumption or dealing of drugs is strictly prohibited.
- **Weapons:** Carrying weapons of any kind (flick knives, tear gas, etc.) is forbidden.
- **Tattoos/Piercings:** Students under the age of 18 are not allowed to get tattoos or piercings during their stay.
- **Swimming:** Please note, that sea swimming is not an IP organised activity, and you are asked not to swim in the sea during your stay. However, it is principally allowed on supervised beaches/pools only when a lifeguard is present, unless otherwise determined in writing by parents/guardians.
- **Mobiles:** The use of mobile telephones during lessons and assemblies is not allowed. If disregarded, staff may confiscate the mobile phone. IP is not liable for the loss or damage of mobile phones.

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- **Social Media:** Students are not allowed to post pictures and/or videos of other participants which may harm their reputation and/or violate their privacy. Please post responsibly.
- **E-Safety:** Accessing, viewing or sharing inappropriate materials online or via social media is strictly forbidden.

Disrespecting our rules and regulations may have legal consequences and may result in a student being asked to leave the course. IP will not cover any additional costs that may arise from a student's suspension.

Should you have any complaints or want to report abusive behaviour, please feel free to talk to any member of staff or email: info@internationalprojects.com. For more information on our complaints procedure and our policy on abusive behaviour please see:

https://www.internationalprojects.com/wp-content/themes/international-projects/assets/download/EN/ESE_Complaints_Procedure.pdf