

Junior Summer Course Winchester

Welcome to International Projects! We wish you a pleasant, exciting and fun-filled stay in our Junior Summer Camp. These travel documents will help you to get a general overview of your upcoming trip.

Parental Consent Form

For all students aged under 18 years old.

Please fill out the form as soon as possible, at least 7 days prior to arrival.

We are gathering this information in order to look after your child in the best way so they can enjoy the most positive experience on their holiday with us. Please answer all questions as fully as possible.

After filling out the form, please **PRINT, SIGN AND GIVE** to your child the printed form as some parts of it might be necessary for example at the border while entering the UK.

This form should take 5 to 10 minutes to fill out. Please use the link below and QR code to fill out the parental consent form:

<https://forms.office.com/e/zGH16dvMK0>



Generally, you should arrive in Winchester between 2 pm and 6 pm. Please contact our team 1 hour before your arrival via the mobile number provided in the back of these documents.

Our supervisors will then give you directions to the meeting point. Please make your way to:

International Projects– Winchester, University of Winchester, King Alfred Campus, Sparkford Rd, Winchester SO22 4NR, United Kingdom, main Reception.

Low Budget Transfer

If you booked the low budget transfer from London Heathrow, please keep in mind that you must arrive before 4.30 pm at the airport.

On the day of your arrival a member of our IP staff will be waiting for you behind customs at the exit of the baggage reclaim area of your arrival terminal between 10 am and 5 pm. You will recognize our staff by their dark blue IP shirt/sweater and the IP sign.

PLEASE DO NOT LEAVE THE TERMINAL ON YOUR OWN!

In case you cannot find our member of staff please go to the information desk in your arrival hall and wait until our member of staff picks you up. Having this in mind, please make sure you switch on your mobile phone after the plane lands, so that you can be contacted on the number you have provided us with. If necessary, please call the Airport Coordinator **+44 (0) 776 24 84 390**. In case you can't get hold of the Airport Coordinator, please call our emergency number.

Our staff member will then accompany you to the transfer service. Our coach shuttle will depart from Heathrow or a nearby pick up Service station at approximately 7 pm / 8pm. In addition, it is advisable to carry money in pounds to buy something to eat or drink while you are waiting at the airport.

Independent Arrival

You can choose a Self-Arranged Journey from the airport in the UK to our center. This requires you to be accompanied by your parents or a Guardian from the airport to our camp. If you have decided to travel independently to England, please let us know your exact time of arrival in Winchester at least one week before your trip starts, so that we know when to expect you.

Individual Transfer

Alternatively, we can also arrange individual transfers for you.

Transfers will be done by our well-known taxi and transfer companies with DBS checked drivers. In this case, you will be picked up at the exit of the baggage reclaim area of your arrival terminal by a member of staff of our partner company. You will recognize them by our IP sign or a sign with your name on it.

PLEASE DO NOT LEAVE THE TERMINAL ON YOUR OWN!

In case you cannot find a member of staff go to the information desk of your arrival hall and call our emergency mobile number provided on the back of this document and wait until you get picked up. Having this in mind, please make sure you switch on your mobile phone after the plane lands, so that you can be contacted on the number you have provided us with. You will then be taken directly to your course center.

On the day of departure, you will leave the centre as required in order to make sure you arrive at the airport in time to check in. For students' safety, we accompany them to the check-in desk for their flight. We do not assist while check in.

We ask you to leave your room and check out in the morning. Please arrange your plans for the departure day with our IP team in your course centre.

If you have booked a transfer with us, the team will give you all the necessary information.

Luggage and Immigration Regulations

One piece of check-in luggage is allowed per passenger. Usually, 20kg but please check with your airline directly about the individual allowance. Additionally, you can bring one piece of hand luggage, e.g., a backpack or a handbag (depending on the airline 7-10kg). To follow you will find a list of things which could be useful when preparing your suitcase:

- ✓ Trousers, T-shirts, pullovers, etc.
- ✓ Rain jacket / small umbrella
- ✓ Comfortable walking shoes /closed shoes
- ✓ Swimsuit and beach towel
- ✓ Towels
- ✓ Sun cream/ hat
- ✓ Toiletries bag with items for your personal hygiene

Things that must be in your hand luggage:

- ✓ your passport
- ✓ your visa* (if needed)
- ✓ Printed Parental consent form signed
- ✓ your health insurance card
- ✓ your voucher and all important telephone numbers

- ✓ important medication (if needed)
- ✓ The below emergency contact card
- ✓ This document

Please remember that you will need an adaptor in England for the power plugs.

Please print and keep safely in your wallet or phone case the below card with the school details and emergency phone number:



Entry into England

Notes about Brexit: The UK has left the European Union, and the transition period came to an end. From January 2021, a new immigration system with new rules will apply to all nationalities.

From 2021, EU/EEA/Swiss nationals will be able to come to the UK as a tourist or student for up to six months without needing a visa. Students can arrive at the border and either show their passport or enter through the electronic passport gates to be granted entry clearance.

All visitors will require passports, ID cards are not allowed anymore!

We want to make you aware, that you and your parents are responsible for obtaining a visa for Great Britain as well as the transit countries, if there are any. Find more information here <https://www.internationalprojects.com/visas/>
Note: Make sure that you have all identification documents ready, as you might have to identify yourself at the passport control promptly.

University of Winchester King Alfred Campus

Your English summer school is based on the modern King Alfred Campus of the University of Winchester, just a 15-minute walk from the historic city centre. The picturesque, cobbled streets that surround Winchester Cathedral offer the perfect atmosphere for shopping.

Our English summer school is located on a green and hilly university campus. The IP Ocean Lounge, where you will be able to meet friends from all over the world and where most of our activities take place, is situated in the centre of the campus. Public launderettes with washing and drying machines (you need to download the app and have a credit/debit card assigned) as well as internet are situated on the campus. A safe is not available in the centre, but you will get a key to lock your room. Bedlinen in your accommodation is provided and will be changed once a week. One big towel is provided per student. The rooms and the sanitation are cleaned regularly; therefore, please keep your room in a proper state. Each apartment has one fridge that can be used.

You will get full-board accommodation that includes breakfast, warm lunch (packed lunch during weekends) and dinner. All meals are taken in the self-service refectory on campus. After your meal we kindly ask you to clear away the dishes.

Accommodation on the King Alfred Campus

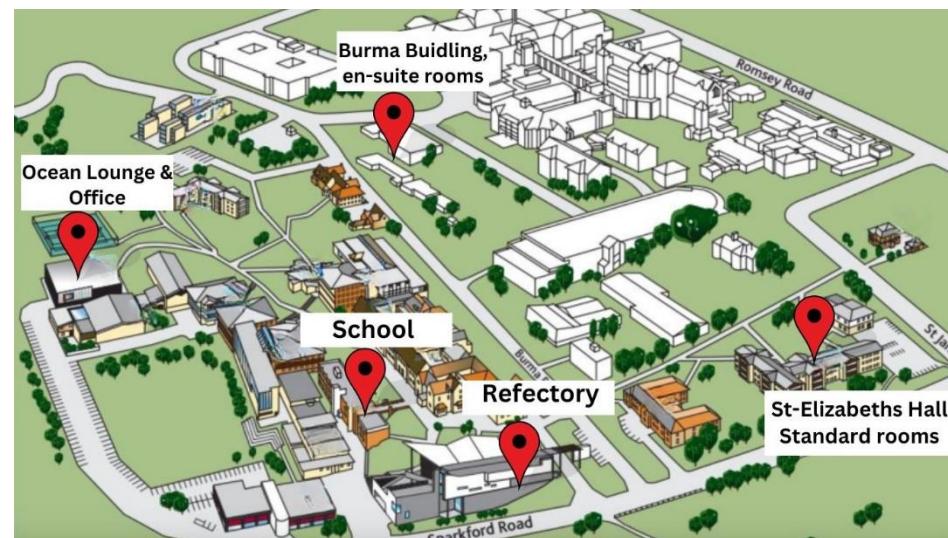
Live and socialise with your fellow students from many different countries on Campus! On the King Alfred Campus, you will stay in study blocks with self-contained flats of six to eight single rooms. You stay either in a standard single room with shared toilet and shower facilities on each floor or in an en-suite single room with private bathroom facilities. Mobile app-operated laundry is available in the residence at your own expense.

Residence standard room

You stay in a standard single room with shared social, toilet and shower facilities on each floor. A maximum of six students will share one bath.

Residence en-suite room

You will stay in an en-suite single room with private toilet and shower facilities. There is a social room on each floor, which you share with the other students.



Dietary Requirements

If you have booked any special dietary requirements with us, please inform our members of staff upon arrival so the kitchen will then provide alternatives.

It is usual in England to offer tap water during mealtimes. We cater gluten free, vegetarian and lactose free.

Outside mealtimes you can help yourself to water and fruit which are available to you in our IP Ocean Lounge.

Placement Test

We do ask every student to do a placement test as soon as possible, at least 7 days prior to arrival. This test is **ESSENTIAL** for your placement in the right

English class, thus giving you the best possible chance of success in your English language learning. The online test is designed to be convenient and flexible, allowing you to complete it at a time that suits you best. It ensures you're positioned in a class that matches your abilities from your first day on.

Upon your arrival and commencement of lessons, our dedicated teachers will conduct **comprehensive observations** during your first day of classes. Specifically focusing on **speaking skills**, these observations will provide valuable insights into your real-time language abilities and interaction in a classroom setting. The **speaking component** score obtained from the classroom observations will be combined with the results of your **online placement test**. This comprehensive approach ensures a **holistic evaluation** of your language skills. Based on this combined assessment, you will be placed in an **even more suitable English language level** that aligns perfectly with your proficiency from your second day onward.


If you forget or choose not to complete the test beforehand, don't worry – you'll join a **mixed-level testing group** on your first day, with the opportunity to take the test during your initial lesson and spend the day in this group for the teacher to conduct comprehensive observations focusing on speaking skills. Based on this combined assessment, you will be placed in a **suitable English language level** that aligns perfectly with your proficiency from your second day onward.

Please do it only once, on your own, in a quiet space. It should not take you more than 30 minutes to complete it. Before you start, make sure your headphones/earphones/speakers are working as you will have to listen to a few recordings in the last part of the test.

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Use the link or the QR code on the right to access the placement test:

English course evaluation test




You can also use the following link: <https://internationalprojects.start.page/>

Language Courses

- ✓ On the first day of school, your first lesson starts at 8.45 am.
- ✓ The 3 morning sessions are aimed at specific language aspects: grammar mastery, vocabulary, reading and listening comprehension, and interactive speaking practice. The Intensive lesson 4 is devoted to project-based learning, group dynamics, writing finesse, and public speaking prowess.
- ✓ Dynamic instruction from (usually) more than one teacher a day with varying methods ensures a well-rounded learning journey. Topics rooted in local culture and everyday life enrich your learning, complemented by intercultural insights gained from collaborating with students worldwide.
- ✓ If you feel that you are in a level that is too easy or too difficult, please talk to your teacher or supervisor.
- ✓ You will be provided with teaching materials such as a notebook, folder, paper, pen, and copies.
- ✓ At the conclusion of your journey, you'll receive a **certificate** that reflects your learning triumphs. This tangible testament to your dedication and progress stands as a reminder of your accomplishments.

General English Course (15 x 45 minutes / week)

- ✓ Classes are normally held Monday to Friday from 8:45 to 11:30. The three morning lessons focus on the main areas of language learning: grammar, vocabulary, reading, listening comprehension, communicative activities, and communication practice.
- ✓ Each of the morning sessions is aimed at specific language aspects: grammar mastery, vocabulary, reading and listening comprehension, and interactive speaking practice. With a focus on enhancing your speaking and listening skills, we're dedicated to nurturing confident communication and breaking inhibitions.

Intensive English Course (20 x 45 minutes / week)

- ✓ This supplement integrates the General English Course (Monday to Friday, 8:45-11:30, including breaks) with an extra daily session (11:30

- 12:15), devoted to project-based learning, group dynamics, writing finesse, and public speaking prowess.

You will attend the General English Course and in addition you will have one extra lesson per day. Generally, lessons will take place between 9.00 am and 12.30 pm (including breaks) from Monday to Friday.

Mini-Group English Course (20x45 minutes / week)

- ✓ This is a highly individualized course. The lessons are based on the same concept as the intensive course for groups of up to 6 students. Generally, lessons will take place between 8:45 am and 12.15 pm (including breaks) from Monday to Friday.
- ✓ If the available mini classes don't align with your proficiency level, we'll enroll you in a general course for lessons 1-3. To address your specific needs, you'll also receive a personalized private lesson for lesson 4.

Your Supervisors

Your IP Supervisors are young people who enjoy working and travelling with kids and teens and have undergone extensive training with IP. They put together the activity programme and are always available for questions and advice.

If there is something you are not satisfied with, please feel free to talk to your supervisor in order to resolve the reason for your discomfort.

During the daily assemblies (Monday – Friday) the upcoming programme will be explained and in the daily *Time to Talk* (TTT) you have the chance to talk about potential problems or questions in a smaller group with your designated IP Supervisor. At the beginning of your stay, you will be asked to download an app to sign up for activities and trips.

For students up to 15 years we have a tighter supervision scheme than for 16 years and older. Our activity programme is compulsory for under 16-year-olds, but you can choose between different activities in the afternoons. Please see our IP Rules & Regulations section for more information.

Activity Programme

The activity programme consists of sports, workshops, and games in the afternoon. In the evening, movie and game nights IP's got Talent shows, theme

parties, and much more will be organised for you. The majority of the activity programme as well as the lessons will take place on campus, in and around the city centre. Apart from that, you can relax in the IP Ocean Lounge with snacks, drinks, and music, while meeting up with new friends. We are newly introducing an activity app for your smart phone. You find all the activities offered and choose with your friends what you would like to do.

Your language holiday also includes one half-day trip during your first week and one half-day trip and one full day trip for each additional week. You will be informed about the trip destinations after your arrival. In addition to that you can purchase extra trips in your destination. Costs are £22 for a half-day trip, £49 for a full-day trip.

Pocket Money

Experience has shown that our young guests spend an average of 60 to 100 Pounds per week.

Important:

We recommend taking a cash card with you. Cash machines for normal cash cards are located all over England. Your bank will be able to inform you about the best option for your trip to England. If you take cash with you, we recommend exchanging your currency for Pounds in your home country. Please be sure to take enough pocket money with you.

A safe is not available for your use. However, the rooms are lockable. If necessary, you can hand your pocket money and valuable items to the IP Team for safekeeping.

In cases of theft, loss, or damage to money and/or valuable items, IP is not liable.

Social Media

IP International Projects would like you to follow us on Facebook and Instagram so you can get some more insight into our centres and information about our Summer Language Holidays. Feel free to link us in your posts and to mention our hashtags #IPsummer and #learnmorethanalanguage in your posts. We will re-post the best ones on our timelines and stories.

As your privacy is important to us, we want to ensure that only students or parents who have given us their express permission are featured on our social

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media. We undertake to protect the privacy rights of the participant when using images and to not use photographs or other images which may harm the reputation and/or violate the privacy of the participant. Parents/guardians and the participant can withdraw their permission at any time, either in writing or by email, stating their booking or customer number.

IP International Projects is not responsible for content posted by students on social networks even if they are using the above hashtags or linking to us.

Social Media:



#ip
#internationalprojects
#ipsummer
#IPsummer
#learnmorethanalanguage

We would like to wish you a wonderful language holiday, lots of fun and everything that makes a great, unique, and memorable holiday!

Your IP International Projects Team

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Your Course Destination Winchester

For the pin board at home

IP Winchester

International Project Winchester
The University of Winchester
King Alfred Campus
Sparkford Road
Winchester, SO22 4NR
UK

E-mail: winchester@internationalprojects.com

Mobile: 0044-(0) 7762 481983
(English speaking staff member)

Phone: +44 (0)1202 – 618279

E-mail: info@internationalprojects.com
www.internationalprojects.com



IP Rules & Regulations for Winchester

These are our rules and regulations to ensure that you behave responsibly and safely during your summer course in our centres. These rules must be adhered to and must be respected by all students.

- **Respect other students:** Our aim is to bring together international young people from all over the world in our course centres, who want to learn a foreign language and gain intercultural experiences. Therefore discriminating, racist or sexist behaviour will not be tolerated.
- **Mandatory Attendance:** The lessons, the daily assemblies/ TTT time to talk, as well as the meals must be attended by all IP students.
- **Leaving the Campus:** All students under the age of 16 participate in a compulsory programme with a wide range of activities. They are not allowed to leave the campus without staff members- even if their parents give them the permission to do so. Our staff will accompany students into town. Then, they will have the opportunity to explore the city centre with their friends in pairs or bigger groups for a period of up to two hours. Our staff members will take you back to the campus from the meeting point in the city centre.
- During excursions you will also have the chance to explore and have some free time in pairs or groups with a staff member waiting for you at the meeting point. Please note, students under the age of 13 must be accompanied by a member of staff. Students 13 years and older may leave in groups of two or more.
- Participation in the afternoon activity programme is voluntary for students 16 years and above. They can choose between taking part in the offered programme activities or exploring the town with their friends (must be in pairs) in the afternoon after informing our staff members and signing out. Students will not be allowed to leave the campus without supervision after dinner. Our staff members reserve the right to limit these times when necessary.
- **Curfew/Night Check:** All students must be in their rooms at 10.30 pm. Staff members will conduct a night check at 11pm to ensure that all students are in their rooms.
- **Noise:** Please respect the need for quiet of fellow students and residents living nearby particularly after 10pm.
- **Privacy:** The privacy of fellow students and staff must be respected. Do not enter designated areas or rooms of fellow students without permission.
- **Rooms:** Rooms can only be shared by students of the same sex.
- **Damages/loss of keys:** IP will have to be reimbursed for all damages or loss of keys. In accidental cases, the damages are probably covered by your insurance.
- **Theft:** Please always take care of your belongings as we do not take responsibility for lost or stolen items. We report all thefts to the police. In case no safe and lockable room is available we offer a secure area in our office to store valuables.
- **Fire safety:** Fire doors cannot be blocked or left open. Setting off fire extinguishers will be dealt with as an act of vandalism. There is a 300 GBP penalty charge for setting off the fire alarm unnecessarily.
- **Alcohol:** It is not allowed to consume alcohol of any kind.
- **Smoking/Vaping:** Smoking/vaping is not allowed in the UK for underaged..
- **Drugs:** Consumption or dealing of drugs is strictly prohibited.
- **Weapons:** Carrying weapons of any kind (flick knives, tear gas, etc.) is forbidden.
- **Tattoos/Piercings:** Students under the age of 18 are not allowed to get tattoos or piercings during their stay.
- **Swimming:** Please note, that sea swimming is not an IP organised activity, and you are asked not to swim in the sea during your stay. However, it is principally allowed on supervised beaches/pools only when a lifeguard is present, unless otherwise determined in writing by parents/guardians.
- **Mobiles:** The use of mobile telephones during lessons and assemblies is not allowed. If disregarded, staff may confiscate the mobile phone. IP is not liable for the loss or damage of mobile phones.

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- **Social Media:** Students are not allowed to post pictures and/or videos of other participants which may harm their reputation and/or violate their privacy. Please post responsibly.
- **E-Safety:** Accessing, viewing, or sharing inappropriate materials online or via social media is strictly forbidden.

Disrespecting our rules and regulations may have legal consequences and may result in a student being asked to leave the course. IP will not cover any additional costs that may arise from a student's suspension.

Should you have any complaints or want to report abusive behaviour, please feel free to talk to any member of staff or email: info@internationalprojects.com. For more information on our complaints procedure and our policy on abusive behaviour please see:

https://www.internationalprojects.com/wp-content/themes/international-projects/assets/download/EN/ESE_Complaints_Procedure.pdf